



Department of Education
Region V
DIVISION OF CAMARINES SUR
Freedom Sports Complex, San Jose, Pili, Camarines Sur

July 14, 2014

MEMORANDUM

TO : Asst. Schools Division Superintendents
Division Education Program Supervisors & Coordinators
Public Schools District Supervisors
Division Office Section Heads
Elementary & Secondary School Heads

FROM : The Office of the Schools Division Superintendent

RE : **SUSPENSION OF CLASSES DUE TO TYPHOON GLENDA**

This is to inform you of the suspension of all classes from kinder, elementary grades and high school in the Division of Camarines Sur effective immediately this afternoon, July 14, 2014 per decision of the Provincial Disaster Risks and Reduction Management Council (PDRRMC) during its meeting at the Provincial Governor's Office, Provincial Capitol Complex, Cadlan Pili, Camarines Sur.

School Officials are requested to prepare and make the schools ready if identified as evacuation centers in their respective areas. Door keys are to be deposited or entrusted to one of the teachers/employees residing in the area or to any member of the Barangay Council of the place incase the school will be used as evacuation center.

School heads and teachers should ensure that records and other properties of the school are secured and safe. Classes immediately resumes if incase typhoon Glenda will change its direction and/or will not hit Camarines Sur Province.

Please be guided accordingly.

GILBERT T. SADSAD

Assistant Regional Director
Concurrent Schools Division Superintendent