




DEPARTMENT OF EDUCATION
 REGION V
 DIVISION OF CAMARINES SUR
 SAN JOSE PILI, CAMARINES SUR
 FAX No. : 871-3342

COMMISSION ON AUDIT
 (Dep Ed Camarines Sur Division)

Received by: 
 Date Received: 03 JAN 2019
 P.O. No: 2018-12-131
 Date: 12-28-18
 Mode of Procurement:
 Shopping Under Sector 52(b)

PURCHASE ORDER

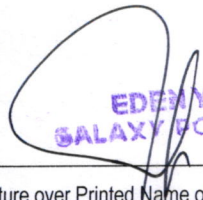
Supplier: GALAXY POINT ENTERPRISES
 Address: General Luna St., Brgy. Dinaga Naga City
 TIN: 944155300001
 Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: DepED, Division of Camarines Sur, San Jose, Pili, Camarines Sur				Delivery Term: 7 DAYS	
Date of Delivery:				Payment Term: 15 DAYS	
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
SUPPLY AND DELIVERY OF MATERIALS FOR DIVISION TRAINING ON MENTAL HEALTH AND PSYCHOLOGICAL FIRST AID					
	reams	Bond paper, Long, Subs. 20, gsm 70	15	214.00	3,210.00
	ream	Specialty Paper for certificates, Beige or Cream	3	670.00	2,010.00
	pcs	Folder, Long, White	19	5.50	104.50
	PCS	Scissors, Big, Stainless	20	32.00	640.00
	bottles	Ink for Brother DCP T700W, BT600 Black	2	440.00	880.00
	bottles	Ink for Brother DCP T700W, BT500 Yellow	2	440.00	880.00
	bottles	Ink for Brother DCP T700W, BT500 Magenta	2	440.00	880.00
	bottles	Ink for Brother DCP T700W, BT500 Cyan	2	440.00	880.00
	box	MegaBox 95L Storage and Organizing Box, High	4	890.00	3,560.00
	rolls	Masking Tape, Good quality - adhesive, 1 inch	20	18.00	360.00
	PCS	Binder Notebook Filler or Notebook, 16 leaves	325	8.00	2,600.00
	pcs.	Ballpen, Black	325	5.50	1,787.50
	unit	Printer, Inkjet, Colour printing, 5760 x 1440 DPI,	1	8,350.00	8,350.00
	pcs.	File Organizer, expanding, plastic, 12 pockets	10	145.00	1,450.00
	unit	External Hard Drive, 1TB, 2.5"HDD, USB 3.0	1	3,099.00	3,099.00
					₱ 30,691.00
(Total Amount in Words)					
THIRTY THOUSAND SIX HUNDRED NINETY ONE PESOS ONLY***					

Note: 1) In case of failure to make the full delivery within the time specified above, a penalty of one - tenth (1/10) of one percent to every day of delay shall be imposed.

Conforme:

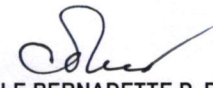

EDEMIO L. C.
GALAXY POINT ENT
 Signature over Printed Name of Supplier
 Date: 12/28/18

Fund Cluster: _____

Funds Available: _____


GERLIE V. CAÑAS
 Division Accountant

Very truly yours,


CECILLE BERNADETTE P. RIVERA, CESO V
 Authorized Official
 Schools Division Superintendent
 Designation
 ORS/BURS NO: 18-12-06526
 Date of the ORS/BURS: 12-3-18
 AMOUNT: 70,691-00