



PURCHASE ORDER

Supplier: LUCKY EDUCATIONAL SUPPLY
Address: P Burgos Cor. Barlin St., Naga City

TIN:

Gentlemen:

P.O. No: 2018-10-093

Date: **OCT 15 2018**

Mode of Procurement:

Shopping Under Sector (52b)

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: DepED, Division of Camarines Sur, San Jose, Pili, Camarines Sur				Delivery Term: 7 DAYS	
Date of Delivery:				Payment Term: 15 DAYS	
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		SUPPLY & DELIVERY OF TRAINING MATERIALS FOR THE THREE-DAY DIVISION LIVE-OUT TRAINING AND SEMINAR WORKSHOP IN EDUKASYON SA PAGPAPAKATAO (ESP)			
		November 8-10, 2018			
	pcs	Ballpen (black)	230	7.70	1,771.00
	pcs	Notebook 100 leaves	230	11.50	2,645.00
	pcs	Expanding Envelope with string, long size	230	12.50	2,875.00
	reams	Long size bond paper, substance 20, gsm 70	3	207.00	621.00
	reams	Short size bond paper, substance 20, gsm 70	3	198.00	594.00
	pcs	Manila paper	75	4.75	356.25
	pcs	Pentel pen (black)	15	35.75	536.25
	rolls	Masking tape 2"	10	48.75	487.50
	pairs	Scissors, standard size	10	43.75	437.50
	boxes	Crayons(16 colors/box)	10	21.50	215.00
	bottles	Bottomless ink, black, T6641	1	382.00	382.00
	bottles	Bottomless ink, cyan, T6642	1	382.00	382.00
	bottles	Bottomless ink, magenta, T6643	1	382.00	382.00
	bottles	Bottomless ink, yellow, T6644	1	382.00	382.00
	each	pcs. of blue, 20 pcs. of red, 20 pcs. of green, 20	100	7.75	775.00
					₱ 12,841.50
(Total Amount in Words)					
TWELVE THOUSAND EIGHT HUNDRED FORTY ONE PESOS AND FIFTY CENTAVOS ONLY***					

Note: 1) In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent to every day of delay shall be imposed.

COMMISSION ON AUDIT
(Dep Ed Camarines Sur Division)

Conforme:

Received by:

Very truly yours,

Signature over Printed Name of Supplier

Date

CECILLE BERNADETTE P. RIVERA, CESO V

Authorized Official
Schools Division Superintendent
Designation

Fund Cluster:

Funds Available:

ORS/BURS NO: 2018-10-0478

Date of the ORS/BURS: 10-2-2018

AMOUNT: 12,841.50

GERLIE V. CAÑAS
OIC - Division Accountant