



DEPARTMENT OF EDUCATION
REGION V
DIVISION OF CAMARINES SUR
SAN JOSE PILI, CAMARINES SUR
FAX No. : 871-3342



PURCHASE ORDER

Supplier: KIALIC ENTERPRISES

Address: Panganiban Drive, Naga City

TIN:

Gentlemen:

P.O. No: 2018-02-004

Date: 2-20-18

Mode of Procurement:

Shopping Under Sector 52.1b

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: DepED, Division of Camarines Sur, San Jose, Pili, Camarines Sur				Delivery Term: 7 DAYS	
Date of Delivery:				Payment Term: 15 DAYS	
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		SUPPLY AND DELIVERY OF MATERIALS FOR LEARNER INFORMATION SYSTEM AND ENHANCED BASIC EDUCATION INFORMATION SYSTEM			
	reams	Book paper, legal size, 70gsm	50	250.00	12,500.00
	reams	Book paper, short size, 70gsm	50	200.00	10,000.00
	reams	Colored Paper, assorted, legal size	10	200.00	2,000.00
	reams	Book paper, A4 size, 70gsm	30	200.00	6,000.00
	pcs	Folder, legal size,	200	5.00	1,000.00
	pcs	Puncher, heavy duty	5	200.00	1,000.00
	pcs	Heavy duty, stapler, 60 sheet	2	2,100.00	4,200.00
	pcs	15x18 paper cutter	1	2,400.00	2,400.00
	pcs	Stapler, no. 35	5	350.00	1,750.00
	box	Permanent marker, broad, black	5	100.00	500.00
	pc	Plastic comb punch & binding machine, 24 holes	1	10,000.00	10,000.00
	book	Log books, 300 pages	15	80.00	1,200.00
	pcs	Office, Desktop File tray holder, document (3 layers)	10	530.00	5,300.00
	pcs	File Organizer, (magazine file closed vertical)	50	140.00	7,000.00
	pcs	File folder, short	100	4.00	400.00
					P 65,250.00
(Total Amount in Words)					
SIXTY FIVE THOUSAND TWO HUNDRED FIFTY PESOS ONLY***					

Note: 1) In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of

one percent to every day of delay shall be imposed.

Conforme:

 Signature over Printed Name of Supplier
 2-20-18

 Date

COMMISSION ON AUDIT
(Dep Ed Camarines Sur Division)

Received by:
 Date Received: 21 FEB 2018

Very truly yours,

 ARNULFO M. BALANE, CESO V
 Authorized Official
 Schools Division Superintendent
 Designation

Fund Cluster: _____
 Funds Available: _____

ORS/BURS NO: 17-12-19281
 Date of the ORS/BURS: 12-29-17
 AMOUNT: 65,250.00

 GERLIE V. CAÑAS
 OIC - Division Accountant