



DEPARTMENT OF EDUCATION
 REGION V
 DIVISION OF CAMARINES SUR
 SAN JOSE PILI, CAMARINES SUR
 FAX No. : 871-3342



PURCHASE ORDER

Supplier: COPYLANDIA OFFICE SYSTEMS CORPORATION

P.O. No: 2017-10-121

Address: G/F Metrobank Bldg., Peñafrancia Ave., Naga City

Date: _____

TIN: 002 332 000 008

Mode of Procurement:

Gentlemen:

Shopping under 52.1 (b)

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: DepED, Division of Camarines Sur, San Jose, Pili, Camarines Sur				Delivery Term: 7 DAYS	
Date of Delivery:				Payment Term: 15 DAYS	
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	UNIT	SUPPLY & DELIVERY OF PHOTOCOPYING MACHINE FOR PERSONNEL SECTION	1	89,100.00	89,100.00
		Specifications: Auto reverse document feeder (ADRF) 25 copies / minute Standard printer & scanner Standard paper tray and 1 bypass tray + 1 extra tray 8.8 Seconds first copy speed 19 seconds warm uptime With enlarger & reducer Up to 999 set of multiple copying Handle paper sizes for A6 right up to A3 50% to 200% zoom range 1% Step 512 MB Copier memory with electronic sorting Standard duplex (back to back printing) 600 dpi Copier Resolution with digital enhance feature Color Scanning A4 size, 6 images per minute Standard USB Interface Operating System Windows 98/ME/2000/XP/Server 2003/2008 Vista// Win 7: Unix Environment: OPEN SUSE (KDE & GNOME) Scanning: B&W 15 images per minute, color 6 images per			
(Total Amount in Words)					
EIGHTY NINE THOUSAND ONE HUNDRED PESOS ONLY***					Php. 89,100.00

Note: 1) In case of failure to make the full delivery within the time specified above, a penalty of one - tenth (1/10) of one percent to every day of delay shall be imposed.

Conforme:

Mania Christina Ordoz
 Signature over Printed Name of Supplier
 10/24/17
 Date

Very truly yours,

Arnulfo M. Balane
 ARNULFO M. BALANE, CESO V
 Authorized Official
 Schools Division Superintendent
 Designation

Fund Cluster: _____

ORS/BURS NO: 1240-03909

Funds Available: _____

Date of the ORS/BURS: 10/18/17

AMOUNT: 89,100.00

Gerlie V. Canas
 GERLIE V. CANAS
 OIC - Division Accountant