

**COMMISSION ON AUDIT
(Dep Ed Camarines Sur Division)**



**DEPARTMENT OF EDUCATION
Region V
Division of Camarines Sur
San Jose, Pili, Camarines Sur
Fax No.: 871-33-42**



Received by: *[Signature]*

Date Received: *[Signature]*

08 OCT 2018

PURCHASE ORDER

Supplier: **SM STORE NAGA CITY**
Address: CBD II, Brgy. Triangulo, Naga City
TIN:

P.O. No: 2018-10-088
Date: **OCT 02 2018**
Mode of Procurement:
Negotiated Procurement (Small Value Procurement)

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

| Place of Delivery: DepED, Division of Camarines Sur, San Jose, Pili, Camarines Sur | | | | Delivery Term: 7 DAYS | |
|--|------|---|----------|-----------------------|--------------------|
| Date of Delivery: | | | | Payment Term: 15 DAYS | |
| Stock/ Property No. | Unit | Description | Quantity | Unit Cost | Amount |
| | | PROCUREMENT OF TOKEN FOR GUESTS FOR THE WORLD TEACHERS' DAY CELEBRATION (October 3, 2018) | | | |
| | | Token - Gift Card | | | |
| | | Denomination | | | |
| | pcs | 2,000 Gift Card | 3 | 2,000.00 | 6,000.00 |
| | pcs | 1,000 Gift Card | 4 | 1,000.00 | 4,000.00 |
| | | TOTAL | | | ₱ 10,000.00 |
| (Total Amount in Words) | | | | | |
| TEN THOUSAND PESOS ONLY*** | | | | | |

Note: In case of failure to make the full delivery within the time specified above, a penalty of one - tenth (1/10) of one percent to every day of delay shall be imposed.

Conforme:

Venus T. Borcaras
Signature over Printed Name of Supplier

OCT 02 2018

Date

Very truly yours,

[Signature]
CECILLE BERNADETTE P. RIVERA, CESO V
Authorized Official
Schools Division Superintendent
Designation *[Signature]*

Fund Cluster: _____

Funds Available: _____

ORS/BURS NO: _____

Date of the ORS/BURS: _____

AMOUNT: _____

[Signature]
GERLIE V. CAÑAS
Division Accountant