



## PURCHASE ORDER

**DepED, Division of Camarines Sur**

Agency /Procuring Entity

<b>Supplier : PAPEL AT PLUMA</b>	<b>P.O. No: 2014-12-246</b>
<b>Address: Elias Angeles St. , Naga City</b>	<b>Date: December 29, 2014</b>
<b>E-mail Address:</b>	<b>Mode of Procurement:</b>  Shopping
<b>Telephone No.:473-6587/8811318</b>	
<b>TIN: 102-708-160</b>	
<b>CTC No.:</b>	
<b>Issued at:</b>	
<b>Issued on:</b>	

**Gentlemen:**

Please furnish this Office the following articles subject to the terms and conditions contained herein:

<b>Place of Delivery: DepED, Division of Camarines Sur, San Jose, Pili, Camarines Sur</b>	<b>Delivery Term: 7 DAYS</b>
<b>Date of Delivery:</b>	<b>Payment Term: 15 DAYS</b>

Item No.	Acct. Code	Qty	Unit	Description	Unit Cost	Amount
<b>SUPPLY AND DELIVERY OF TONER &amp; PRINTER INK FOR LIBRARY HUB</b>						
1	5020301000	6	cart.	Toner cartridge model IR1022	4,667.67	28,006.02
<b>Total amount in Words</b>						
<b>TWEENTY EIGHT THOUSAND SIX PESOS AND 02/100 ONLY</b>						<b>Php. 28,006.02</b>

In case of failure to make the full delivery within the time specified above, a penalty of one - tenth (1/10) of one percent to every day of delay shall be imposed.

Very truly yours,


  
**GILBERT T. SADSAD**

Authorized Official

Date: \_\_\_\_\_

Conforme:

Signature over printed name of Supplier

  
12 / 29 / 2014

Date

Funds Available:

  
**SONIA M. LASALA**  
Accountant II

ALOBS No.:

14-12-10259

Amount:

₱ 28,006.52