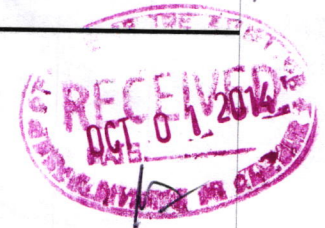


Department of Education  
 Region V  
**Division of Camarines Sur**  
 San Jose Pili, Camarines Sur  
 Tel No. (054)-478-3565; Fax No. : 477-3498

BAC COPY



**PURCHASE ORDER**

**DepED, Division of Camarines Sur**

Agency /Procuring Entity

<b>Supplier : PAPEL AT PLUMA</b>	<b>P.O. No: 2014-07-127</b>
<b>Address: Elias Angeles St. , Naga City</b>	<b>Date: August 20, 2014</b>
<b>E-mail Address:</b>	<b>Mode of Procurement:</b>
<b>Telephone No.:473-6587/8811318</b>	
<b>TIN: 102-708-160</b>	
<b>CTC No.:</b>	Shopping
<b>Issued at:</b>	
<b>Issued on:</b>	

**Gentlemen:**  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

<b>Place of Delivery: DepED, Division of Camarines Sur, San Jose, Pili, Camarines Sur</b>	<b>Delivery Term: 7 CD</b>
<b>Date of Delivery:</b>	<b>Payment Term: 15 DAYS</b>

Item No.	Acct. Code	Qty	Unit	Description	Unit Cost	Amount
<b>SUPPLY &amp; DELIVERY OF COMMON OFFICE SUPPLIES (PERSONNEL/CASHIER)</b>						
1	5020301000	2	pack	Cutter blade, big, 10's	17.80	35.60
2	5020301000	30	pad	Notepad Sticker Paper, 3"x2"	11.57	347.10
3	5020301000	25	pad	Notepad Sticker Paper, 3"x3"	15.13	378.25
4	5020301000	10	pc	Ruler, 12"	3.20	32.00
5	5020301000	26	pair	Scissor, 32cm	28.48	740.48
6	5020301000	36	ream	Specialty paper, white wove, long	124.00	4,464.00
7	5020301000	132	btl	Stamp pad ink, violet, w/ applicator, 50ml, "joy"	12.03	1,587.96
8	5020301000	30	roll	Tape, double adhesive, 1"	12.80	384.00

Total amount in Words  
**SEVEN THOUSAND NINE HUNDRED SIXTY NINE PESOS AND 39/100 ONLY**      **Php. 7,969.39**

In case of failure to make the full delivery within the time specified above, a penalty of one - tenth (1/10) of one percent to every day of delay shall be imposed.

Very truly yours,  
  
**GILBERT T. SADSAD**  
 Authorized Official  
 Date: \_\_\_\_\_

Conforme:  
**Signature over printed name of Supplier**  
  
 \_\_\_\_\_  
 Date

Funds Available:  
  
**SONIA M. LASALA**  
 Accountant II

ALOBS No.: **14-07-4222**  
 Amount: **₱ 7,969.39**