



DEPARTMENT OF EDUCATION  
 REGION V  
 DIVISION OF CAMARINES SUR  
 SAN JOSE PILI, CAMARINES SUR  
 FAX No. : 871-3342



## PURCHASE ORDER

Supplier: SILICON VALLEY

Robinson Naga City

TIN:

Gentlemen:

P.O. No: 2018-09-082

Date: 9-25-18

Mode of Procurement:

Shopping Under Sector (52.1b)

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: DepED, Division of Camarines Sur, San Jose, Pili, Camarines Sur				Delivery Term: 7 DAYS	
Date of Delivery:				Payment Term: 15 DAYS	
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		<b>SUPPLY AND DELIVERY OF I.T. EQUIPMENT FOR DIVISION OFFICE</b>			
	piece	Flashdrive 16GB, USB 2.0, plug and play	12	400.00	4,800.00
	unit	Computer printer, Laser Shot LBP 2900	5	7,000.00	35,000.00
					₱ 39,800.00
(Total Amount in Words)					
<b>THIRTY NINE THOUSAND EIGHT HUNDRED PESOS ONLY***</b>					

Note: 1) In case of failure to make the full delivery within the time specified above, a penalty of one - tenth (1/10) of one percent to every day of delay shall be imposed.

Conforme:

*[Signature]*  
 Arlette Arcaba

SILICON VALLEY COMPUTER GROUP PHIL. INC.

Signature over Printed Name of Supplier

9-25-18

Date

Fund Cluster: \_\_\_\_\_

Funds Available: \_\_\_\_\_

*[Signature]*

GERLIE V. CAÑAS

OIC - Division Accountant

Very truly yours,

*[Signature]*

CECILLE BERNADETTE P. RIVERA, CESO V

Authorized Official *[Signature]*

Schools Division Superintendent

Designation

ORS/BURS NO: 82-101101-2018-09-04783

Date of the ORS/BURS: 9/20/18

AMOUNT: 39,800.00

**COMMISSION ON AUDIT  
 (Dep Ed Camarines Sur Division)**

Received by: *[Signature]*

Date Received: 25 SEP 2018