



DEPARTMENT OF EDUCATION
 REGION V
 DIVISION OF CAMARINES SUR
 SAN JOSE PILI, CAMARINES SUR
 FAX No. : 871-3342



PURCHASE ORDER

Supplier: PAPEL AT PLUMA ENTERPRISES

P.O. No: 2018-07-067

Address: Basilica Rd., Brgy. Balatas, Naga City

Date: 8-8-18

TIN:

Mode of Procurement:

Gentlemen:

Shopping Under Section 52.1b

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: DepED, Division of Camarines Sur, San Jose, Pili, Camarines Sur				Delivery Term: 7 DAYS	
Date of Delivery:				Payment Term: 15 DAYS	
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		SUPPLY & DELIVERY OF MATERIALS FOR DIVISION LAC SESSIONS OF ALS IMPLEMENTERS ON K TO 12 ALS			
	blt.	Epson Printer Ink black (T664)	3	343.00	1,029.00
	blt.	Epson Printer blue (T6642)	1	343.00	343.00
	box	Certificate paper (specialty paper) yellow	2	1,040.00	2,080.00
	box	Staple wire (full strip Staples no. 35)	2	28.00	56.00
					₱ 3,508.00
(Total Amount in Words)					
THREE THOUSAND FIVE HUNDRED EIGHT PESOS ONLY***					

Note: 1) In case of failure to make the full delivery within the time specified above, a penalty of one - tenth (1/10) of one percent to every day of delay shall be imposed.

Conforme:

Very truly yours,

Harina A. Serrano
 Signature over Printed Name of Supplier
 8-8-18
 Date

Cecille Bernadette P. Rivera
 CECILLE BERNADETTE P. RIVERA, CESO V
 Authorized Official
 Schools Division Superintendent
 Designation

Fund Cluster: _____
 Funds Available: _____

ORS/BURS NO: 18-09-0348
 Date of the ORS/BURS: 8-8-18
 AMOUNT: 3,508.00

Gerlie V. Cañas
 GERLIE V. CAÑAS
 Division Accountant

COMMISSION ON AUDIT
(Dep Ed Camarines Sur Division)

Received by: *[Signature]*
 Date Received: 09 AUG 2018