



DEPARTMENT OF EDUCATION
REGION V
DIVISION OF CAMARINES SUR
SAN JOSE PILI, CAMARINES SUR
FAX No. : 871-3342



PURCHASE ORDER

Supplier: **BONING'S TRADING**

Address: General Luna St., Naga City

TIN:

Gentlemen:

P.O. No: 2018-09-081

Date: 9-24-18

Mode of Procurement:

Shopping Under Section 52.1b

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: DepED, Division of Camarines Sur, San Jose, Pili, Camarines Sur				Delivery Term: 10 DAYS	
Date of Delivery:				Payment Term: 15 DAYS	
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
SUPPLY & DELIVERY OF OFFICE SUPPLIES FOR DIVISION OFFICE					
1	box	Ballpoint pen, ordinary, black, 50 pcs/box	20	647.50	12,950.00
2	box	Sign Pen 0.4, black, 12 pcs./box (.05/.03)	200	419.50	83,900.00
3	box	Sign Pen 0.4, green, 12 pcs./box (.05)	200	419.40	83,880.00
4	boxes	Permanent marker, black, fine point, 12 pcs./box	50	300.00	15,000.00
5	pcs	Stapler Heavy Duty #35 w/ wire remover	50	249.75	12,487.50
6	pcs	Staple remover twin jaws	50	24.95	1,247.50
7	rolls	Tape, transparent, 1"	100	64.90	6,490.00
8	pcs	Data file box, 9" x 5" x15.72"	200	149.80	29,960.00
9	pcs	Data folder, made of chipboard taglia lock	50	194.90	9,745.00
10	box	Continous form, 9 1/2" x 13", 3ply	150	850.00	127,500.00
11	pcs	Extension wire, 5 meters, 4 gang	24	595.00	14,280.00
12	pcs	LED bulb, 12 watts	120	199.90	23,988.00
13	pack	Battery, size AA, 2 pcs / packet	100	39.95	3,995.00
14	pack	Battery, size AAA, 2 pcs / packet	50	69.95	3,497.50
15	pcs	Battery, size 9V	15	120.00	1,800.00
					P 430,720.50
(Total Amount in Words)					
FOUR HUNDRED THIRTY THOUSAND SEVEN HUNDRED TWENTY PESOS AND FIFTY CENTAVOS ONLY***					

Note: 1) In case of failure to make the full delivery within the time specified above, a penalty of one - tenth (1/10) of one percent to every day of delay shall be imposed.

Conforme:

SUSAN C. SIA
General Manager
Boning's Trading

Very truly yours,

CECILLE BERNADETTE P. RIVERA, CESO V

Signature over Printed Name of Supplier

Authorized Official

9-24-18

Schools Division Superintendent

Date

Designation

Fund Clust

Funds Available:

COMMISSION ON AUDIT
(Dep Ed Camarines Sur Division)

ORS/BURS NO: 18-08-03249

Date of the ORS/BURS: 8/15/18

AMOUNT: 430,720.50

GERLIE V. CAÑAS
Division Accountant

Received by:

Date Received:

25 SEP 2018