



DEPARTMENT OF EDUCATION
REGION V
DIVISION OF CAMARINES SUR
SAN JOSE PILI, CAMARINES SUR
FAX No. : 871-3342

COMMISSION ON AUDIT
(Dep Ed Camarines Sur Division)

PURCHASE ORDER

Supplier: BODEGA GLASSWARE

Address: Prieto St., Abella, Naga City

TIN:

Gentlemen:

Received by:

P.O. No: 2018-12-125

08 JAN 2019

Date: January 28, 2019

Mode of Procurement:

Shopping Under Section 52.1b

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: DepED, Division of Camarines Sur, San Jose, Pili, Camarines Sur				Delivery Term: 10 DAYS	
Date of Delivery:				Payment Term: 15 DAYS	
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
SUPPLY AND DELIVERY OF OFFICE EQUIPMENT FOR ASDS OFFICE (ELEMENTARY)					
1	pcs	Desk fan Specs: *Materials: Plastic * Power Consumption : 85 watts * Speed: 2000 rpm *Sweep : 300 mm *Air Displacement : 4800 m 3/hr. *Color: Black & Grey	2	949.00	1,898.00
2	pc	Wall clock Specs: *Round Analog wall clock * Life style: Everyday Use * No. of Batteries : 1 * color : black & white	1	799.00	799.00
3	pcs	Computer table, PJT- OTB 109, Stylish Glass Top, 3 Layer, black color with caster wheels for easy moving	1	1,999.50	1,999.50
4	pcs	Customer's chair (silver) , leatherette covered, single seat	6	999.50	5,997.00
5	pcs	Side table Specs: *Color: Walnut, 2 drawer storage & smooth top surface, Lock secures top two drawer, with handles on each drawer for easy opening and closing	1	2,499.00	2,499.00
6	pc	Bookshelf (Wood color) with 9 box shelf H: more or less 60 inc. W: more or less 16.5 inc. L: more or less 72 inc.	1	14,499.00	14,499.00
7	pcs	Glass pad (for executive table, 59.5x35.7 inches, 1/4 thickness	1	4,999.00	4,999.00
(Total Amount in Words)					₱ 32,690.50
THIRTY TWO THOUSAND SIX HUNDRED NINETY PESOS AND FIFTY CENTAVOS ONLY***					

Note: 1) In case of failure to make the full delivery within the time specified above, a penalty of one - tenth (1/10) of one percent to every day of delay shall be imposed.

Conforme:

Signature over Printed Name of Supplier

January 28, 2019

Date

Very truly yours

CECILLE BERNADETTE P. RIVERA, CESO V

Authorized Official

Schools Division Superintendent

Designation

ORS/BURS NO: 18-12-06540

Date of the ORS/BURS: 12-12-18

AMOUNT: 32,690.50

Fund Clust: _____

Funds Available: _____

GERLIE V. CAÑAS
Division Accountant