



DEPARTMENT OF EDUCATION  
 REGION V  
 DIVISION OF CAMARINES SUR  
 SAN JOSE PILI, CAMARINES SUR  
 FAX No. : 871-3342



## PURCHASE ORDER

Supplier: BODEGA GLASSWARE  
 Address: Preito St., Abella, Naga City  
 TIN: 102-708-057-000

P.O. No: 2018-11-114  
 Date: **NOV 22 2018**  
 Mode of Procurement:  
 Negotiated Procurement (Small Value Procurement)

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: DepED, Division of Camarines Sur, San Jose, Pili, Camarines Sur				Delivery Term: 7 DAYS	
Date of Delivery:				Payment Term: 15 DAYS	
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		<b>SUPPLY AND DELIVERY OF MATERIALS FOR InFormal Education Training of Alternative Learning System (Materials for Hilot-Wellness)</b>			
	pc	bed sheets standard single (3'0") 90 x 190 cm	17	315.00	5,355.00
	pc	towel 27 x 54 inches 100% cotton white	17	168.00	2,856.00
	pc	towel 11 x 20 inches 100% cotton white	100	33.00	3,300.00
	set	scrub suit (pink) s/m/l (adult size)	17	497.00	8,449.00
	pc	Rolled Mat (yoga mat) large size w/ Expandable cargo pocket	17	499.00	8,483.00
	bot	essential oils (35 ml)	200	195.00	39,000.00
	bot	Baby powder (100 ml)	100	53.00	5,300.00
	bot	baby lotion (100 ml)	100	183.00	18,300.00
	box	hand gloves (Natural Rubber)	4	270.00	1,080.00
	bot	alcohol (500 ml)	100	88.00	8,800.00
	pc	full-head hairnet (lace black)	100	19.00	1,900.00
	pc	face mask (Surgeons face Mask w/ loops -per 50)	100	9.50	950.00
	pack	cotton roll big	50	68.00	3,400.00
	pc	door mat high quality cloth (22 x 34)	10	95.00	950.00
	pc	organizing rack 5 layer stainless 30 (w) x 60 (h) inches	2	3,995.00	7,990.00
	pc	spin mop with dryer	1	1,495.00	1,495.00
	pc	organizing box with wheels (70L) high impact resistant storage	3	890.00	2,670.00
					<b>₱ 120,278.00</b>
(Total Amount in Words)					
<b>ONE HUNDRED TWENTY THOUSAND TWO HUNDRED SEVENTY EIGHT PESOS ONLY***</b>					

Note: 1) In case of failure to make the full delivery within the time specified above, a penalty of one - tenth (1/10) of one percent to every day of delay shall be imposed.

Conforme:

JOSEPHINA CABRAL  
 Signature over Printed Name of Supplier  
**NOV 22 2018**  
 Date

Very truly yours,

CECILLE BERNADETTE P. RIVERA, CESO V  
 Authorized Official  
 Schools Division Superintendent  
 Designation

Fund Cluster: \_\_\_\_\_  
 Funds Available: \_\_\_\_\_

GERLIE V. CAÑAS  
 Division Accountant

COMMISSION ON AUDIT  
 (Dep Ed Camarines Sur Division)  
 ORS/BURS NO: \_\_\_\_\_  
 Date of the ORS/BURS: \_\_\_\_\_  
 AMOUNT: \_\_\_\_\_

Received by: [Signature]  
 Date Received: **27 NOV 2018**