



Republic of the Philippines
Department of Education



**DIVISION OF CAMARINES SUR
BIDS AND AWARDS COMMITTEE**

San Jose, Pili, Camarines Sur

ITB No. 2016-11-014

INVITATION TO BID

The **DepEd-Division of Camarines Sur**, through its Bids and Awards Committee (BAC), invites bidders to apply for eligibility and to bid for the hereunder project:

Name of the Project	Delivery Location	Description	Approved Budget for the Contract (ABC)
OUTSOURCING/ CONTRACTING DEPED DIVISION OFFICE & NEW DIVISION ANNEX OFFICE SECURITY GUARDS	DepEd Division Office & New Division Annex Office	<p>Six (6) Security Personnel @ P 14,000.00 per month per personnel for 8 hrs. shift to be stationed at Division Office, Freedom Sports Complex, San Jose, Pili, Camarines Sur (<i>Php. 14,000.00 x 12 mos. = Php. 168,000.00</i>)</p> <p>1st shift: 6 a.m. - 2 p.m. (2 security guards) 2nd shift: 2 p.m. - 10 p.m. (2 security guards) 3rd shift: 10 p.m. - 6 a.m. (2 security guards)</p> <p>Two (2) Security Personnel @ P 21,000.00 per month per personnel for 12 hrs. shift to be stationed at the New Division Office Annex, Cadlan, Pili, Camarines Sur (<i>Php. 21,000.00 x 12 mos. = Php. 252,000.00</i>)</p> <p>1st shift: 6 a.m. - 6 p.m. (1 security guard) 2nd shift: 6 p.m. - 6 a.m. (1 security guard)</p>	Php. 1,512,000.00

SOURCE OF FUND: Division Office MOOE 2017

- Prospective bidders should have experience in undertaking a similar project within the last two (2) years: *for the Expendable Supplies*: a single contract, equivalent to at **least FIFTY percent (50%) of the ABC.**
- Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act". Bidding is restricted to Filipino citizens/sole proprietorships, organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to the Filipino citizens, pursuant to RA 5183 and subject to commonwealth Act 138. Only Bids from Bidders who pass the eligibility check will be opened. The process for the eligibility check is described in Section II of the Bidding Documents, ITB. The bidder with the Lowest Calculated Bid (LCB) and is in compliance with the PADPAO Rate for Region V shall advance to the post-qualification stage in order to finally determine responsiveness of the bid to technical and financial requirements of the project. The contract shall then be awarded to the Lowest Calculated and Responsive Bidder (LCRB) who was determined as such during the post-qualification procedure.
- Interested Bidders may obtain further information from The **BAC - DepEd Division of Camarines Sur** and inspect the Bidding Documents at the address given below from **Monday to Friday 8:00 a.m. to 5:00 p.m. except on holidays;**
- A complete set of Bidding Documents will be available only to prospective Bidders from the address below upon payment of a non-refundable fee in the amount of **Php. 5,000.00 to DepEd Cashier.** The method of payment will be in **Cash.** The Bidding Documents shall be received personally by the prospective Bidder or his authorized representative.