



Republic of the Philippines  
Department of Education  
**DIVISION OF CAMARINES SUR**  
**BIDS AND AWARDS COMMITTEE**  
San Jose, Pili, Camarines Sur



**INVITATION TO NEGOTIATE FOR:**  
***SUPPLY & DELIVERY OF 75% SCHOOL FURNITURE***  
***PROGRAM BEFF CY 2016 – BATCH 4***  
***(Lot 3) Rebid***

**ITB No. 2017-10-020**

**(NEGOTIATED PROCUREMENT TWO FAILED COMPETITIVE BIDDING)**

1. The *DepEd, Division of Camarines Sur*, through the *SCHOOL FURNITURE PROGRAM BEFF CY 2016 - SARO #: BMB-B-16-0018879* intends to apply the sum of ***THREE HUNDRED SIXTY EIGHT THOUSAND (Php. 368,000.00)***

**Lot 3 (All Wood) – Supply and Delivery of Elementary and Secondary Schools  
Teacher’s Table & Teacher’s Chair –**

***THREE HUNDRED SIXTY EIGHT THOUSAND (Php. 368,000.00)***

being the Approved Budget for the Contract (ABC) to payments under the contract for each lot. Bids received in excess of the ABC for the lot shall be automatically rejected at bid opening.

2. The *DepEd, Division of Camarines Sur* now invites bids for ***SUPPLY & DELIVERY OF 75% SCHOOL FURNITURE PROGRAM BEFF CY 2016 – BATCH 4 (Lot 3)***  
Delivery of the Goods is required for:

**Lot 3 (All Wood) – Supply and Delivery of Elementary and Secondary Schools Teacher’s  
Table & Teacher’s Chair –**

**Ninety (90) Calendar Days after receipt of Notice to Proceed (NTP).**

Bidders should have completed, within ***Two (2) years*** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

(i) Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

4. Interested bidders may obtain further information from **DepEd, Division of Camarines Sur** and inspect the Bidding Documents at the address given below during **Monday to Friday, 8:00 a.m. to 5:00 p.m., EXCEPT HOLIDAYS**

5. A complete set of Bidding Documents may be acquired by interested Bidders on **October 30-25, 2017** at the **Bids and Awards Committee Office (BAC), DepEd Cam Sur, San Jose, Pili, Camarines Sur** and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of:

**a.) Lot 3 (All Wood) – Supply and Delivery of Elementary and Secondary Schools Teacher’s Table & Teacher’s Chair  
Five Hundred Pesos (Php. 500.00)**

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The complete schedule of activities is listed, as follows:

<i>Activities</i>	<i>Schedule</i>
1. Advertisement/Posting	<b>October 30 – November 20, 2017</b>
2. Issuance of Bidding Documents	<b>October 30 – November 20, 2017</b>
3. Negotiation Conference	<b>November 6, 2017; 11:00 a.m.</b> DepEd Camarines Sur Conference Hall, DepEd Division of Camarines Sur
4. Submission of Bids	<b>November 20, 2017; not later than 8:30 a.m.</b> BAC Secretariat Office; DepEd Division of Camarines Sur
5. Opening of Bids	<b>November 20, 2017; 11:00 a.m.</b> DepEd Camarines Sur Conference Hall, DepEd Division of Camarines Sur
6. Bid Evaluation	<b>November 20, 2017; 4:00 p.m.</b> DepEd Camarines Sur Conference Hall, DepEd Division of Camarines Sur
7. Post-qualification	<b>November 21, 2017, 9:00 a.m.</b>
8. Notice of Award	<b>November 22, 2017</b>

7. The Eligibility, Technical and Financial Documents required will be composed of the following:
- i. PhilGEPS Certificate of Registration and Membership;
  - ii. Registration Certification from SEC or DTI or CDA. Include information from the registration which specifies the nature of the business of the procurement, e.g., Articles of Incorporation;
  - iii. Current Mayor's Permit issued by the city or municipality where the principal place of business of the prospective supplier is located.

For expired Mayor's/Business Permits, the official receipt as proof that the supplier has applied for renewal will be accepted, provided, that the renewed permit will be required as a post-qualification requirement;

- iv. Valid and Current Tax Clearance Certificate per EO 398, s. 2005, as finally reviewed and approved by the BIR;
- v. The statement of all ongoing government and private contracts, including the contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid (**Annex A**);
- vi. The statement of single largest/at least two completed contracts similar to the contracts to be bid within the last two (2) years (**Annex B**);
- vii. NFCC Computation (**Annex C**);
- viii. Current Audited Financial Statement stamped "received" by the BIR or its duly accredited and authorized institutions;
- ix. Joint Venture Agreement, if applicable (**Annex D**);
- x. Technical Bid Proposal Compliance Form
- xi. Manpower Requirements
- xii. Omnibus Sworn Statement (**Annex E**);
- xiii. Duly signed and accomplished Productivity and Delivery Schedule
- xiv. Duly signed and accomplished Manpower Requirements
- xv. Duly signed and accomplished Technical Specification
- xvi. Duly signed and accomplished Financial Bid Form
- xvii. Duly signed Bid Prices in the Bill of Quantities
- xviii. Duly signed Price Quotation

All bids must be accompanied by a Bid security in the form of **(1.) Cash, Cashier / Manager's Check, Bank draft/guarantee, Irrevocable letter of credit issued by a Universal or Commercial Bank - (2) % of ABC (2.) Surety Bond – 5% of ABC or Bid Securing Declaration.**

*The DepEd Division of Camarines Sur assumes no responsibility whatsoever to compensate or indemnify for any expenses incurred in the preparation of the bid.*

8. Additional Requirements:

**Bring sample of each furniture on bid during the bid opening day for evaluation.**

<p><b>Lot 3 Rebid</b></p>	<p><b>SUPPLY AND DELIVERY OF ELEMENTARY AND SECONDARY SCHOOLS TEACHER'S TABLE &amp; TEACHER'S CHAIR (ALL WOOD)</b></p>	<p><b>92 pcs. TEACHER'S TABLE</b></p>
	<p>TEACHER'S TABLE (ALL WOOD) ELEMENTARY &amp; SECONDARY: DIMENSION OF TEACHER'S TABLE IN MM: LEVEL: TABLE HEIGHT, 750, TABLE LENGTH: 1200, TABLE WIDTH: 600, SIDING/BACKING HT.: 300, REMARKS: ALL DIMENSIONS SHALL BE SUBJECTED TO A MAX. TOLERANCE OF PLUS (+) OR MINUS (-) 10mm, PAINTING SCHEDULE: SANDING: ALL SURFACE TO BE COATED SHALL BE SMOOTHLY SANDED, 1ST COAT: OIL WOOD STAIN - OAK FULL COLOR, INTERMEDIATE COAT: LACQUER SANDING SEALER , TOP COAT: CLEAR GLOSS LACQUER, TECHNICAL SPECIFICATIONS: TABLE TOP: 19mm THK. SOLID WOOD OR 19mm THK MARINE PLYWOOD, EDGING: 19mmX20mm SOLID WOOD, SIDING/BACKING: 6mm THK MARINE PLYWOOD, DRAWER: FRONT BOARD: 19mm THK. SOLID WOOD or 19mm THK., MARINE PLYWOOD W/ 6mm WOOD EDGING, BACK BOARD: 12mm THK. SOLID WOOD or 12mm THK.MARINE PLYWOOD W/ 6mm WOOD EDGING, SIDE BOARD: 12mm THK. SOLID WOOD or 12mm THK. MARINE PLYWOOD W/ 6mm WOOD EDGING, BASE BOARD: 6mm THK. MARINE PLYWOOD, DRAWER GUIDE / RUNNER: 1.2mm THK X 450mm LENGTH SCREW-ON SLIDING TYPE METAL GUIDE/RUNNER W/ HARD PLASTIC ROLLER, LEG: 45mmX45mm SOLID WOOD, FRAMING/NAILER: 20mm X 45mm SOLID WOOD, FINISH: SMOOTH FINISH REFER TO PAINTING SCHEDULE SHEET 1 OF 10.</p>	
	<p>NOTE: ALL SOLID WOOD MUST BE TREATED (SUN-DRIED OR KILN-DRIED) SPECIE: TANGUILE, GEMELINA OR RED LAUAN</p>	
	<p>TEACHER'S CHAIR (ALL WOOD) ELEMENTARY &amp; SECONDARY DIMENSIONS OF TEACHER'S CHAIR (mm), COMPONENT, SEAT HEIGHT: 440, SEAT DEPTH: 430, SEAT WIDTH: 430, BACKST HEIGHT: 885, BACKREST WIDTH: 380, REMARKS: ALL DIMENSIONS SHALL BE SUBJECT TO A MAXIMUM TOLERANCE OF PLUS (+) OR MINUS (-) 10mm, TECHNICAL SPECIFICATIONS OF TEACHER'S CHAIR, COMPONENT: SEAT BOARD: 19mm THK SOLID WOOD W/ 19mmX20mm SOLID WOOD EDGING OR 10mm THK MARINE PLYWOOD W/ 6mm (MIN.) WOOD EDGING; PROVIDE 5 SEAT VENTILATION HOLES, LEG (FRONT &amp; BACK): 50mmX50mm THK SOLID WOOD, BACK REST: a: 20mm THK x 100mm SOLID WOOD b: 25mm THK x 50mm SOLID WOOD, LEG SUPPORT: 4-25mmx50mm THK SOLID WOOD, SEAT SUPPORT: 4-25mmx75mm THK SOLID WOOD, FINISH: SMOOTH FINISH; REFER TO PAINTING SCHEDULE, REMARKS: ALL THICKNESS OF WOOD EXCEPT FOR MARINE PLYWOOD SHALL BE SUBJECT TO A MAXIMUM TOLERANCE OF PLUS (+) OR MINUS (-) 2mm. PAINTING SCHEDULE, SANDING: ALL SURFACE TO BE COATED SHALL BE SMOOTHLY SANDED, 1ST COAT: OIL WOOD STAIN - OAK FULL COLOR, INTERMEDIATE COAT: LACQUER SANDING SEALER, TOP COAT: CLEAR GLOSS LACQUER, REMARKS: ALL THICKNESS OF WOOD EXCEPT FOR MARINE PLYWOOD SHALL BE SUBJECT TO A MAXIMUM TOLERANCE OF PLUS (+) OR MINUS (-) 2mm</p>	<p><b>92 pcs. TEACHER'S CHAIR</b></p>

	<p>NOTE: ALL SOLID WOOD MUST BE TREATED (SUN-DRIED OR KILN-DRIED) SPECIE: TANGUILE, GEMELINA OR RED LAUAN</p>	
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9. Special Conditions of Contract:

- a. *That the supplier shall strictly observe that the delivered items must be within the required standards which shall be determined by the authorized inspectors and only when the goods are declared in order that the same shall be accepted by the recipient principal. Principals/Property Custodians shall be available to accept the goods only within the official time but not beyond 4:30 p.m. Winning bidders are required to notify first the end-users (represented by Division Engineer) and notify further recipient schools prior to the delivery of furniture.*
- b. *The percentage of provision for left-handed armchair shall be 5% of the total number of furniture supplied per site/school.*
- c. *The percentage of buffer upon delivery shall be 2% of the total number of furniture supplied per site/school.*
- d. *Partial payment will be allowed to the suppliers of this project as long as all the requirements are complied.*
- e. *Supplier's request for payment must be made in writing accompanied by the delivery, inspection and acceptance report.*
- f. *Partial payment of the contract price will be allowed as the contract provides for partial or staggered delivery of goods procured, and such partial payment must correspond to the value of goods delivered and accepted.*
- g. *Payment must only be made after the appropriate inspection and acceptance procedures, as mandated by the existing government rules and regulations, and have been complied with by the Procuring entity.*
- h. *Payment must be made in accordance with the prevailing accounting and auditing rules (p.115, Manual of procedures for the Procurement of Goods and Services-GMP-GPPB Vol.2).*
- i. *The supplier shall inform the Supply Office and the Office of the Commission on Audit of the schedule of pre-delivery activity for inspection.*
- j. *Pre-inspection of the goods will be conducted by the inspectorate team/TWG and COA.*

10. The DepEd Division of Camarines Sur reserves the right to accept or reject any or all Bids, to declare the bidding a failure, not to award the contract, to annul the bidding process and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidders, ban any bidder with unsatisfactory and derogatory track record. DepEd –Cam. Sur may award the aforesaid project to any

bidder whose proposal as evaluated by the DepEd Cam Sur - BAC is most advantageous to the government.

11. For further information, please refer to:

**BAC DepEd Division of Camarines Sur**

**DOLORES Q. MAPUSAO**                      or  
**BAC Chairperson**  
Freedom Sports Complex,  
San Jose, Pili, Camarines Sur  
Tel / Fax No. 871-33-42  
**[bacdepdcamsur@gmail.com](mailto:bacdepdcamsur@gmail.com)**

**GERALDINE O. AGRAVANTE**  
**Head, BAC Secretariat**

**SGD. DOLORES Q. MAPUSAO**  
BAC Chairperson – Goods & Services