



Republic of the Philippines
Department of Education
DIVISION OF CAMARINES SUR
BIDS AND AWARDS COMMITTEE
San Jose, Pili, Camarines Sur



ITB No. 2016-10-013

INVITATION TO BID

The **DepEd-Division of Camarines Sur**, through its Bids and Awards Committee (BAC), invites bidders to apply for eligibility and to bid for the hereunder project:

Name of the Project	Delivery Location	Description	Approved Budget for the Contract (ABC)
Supply & Delivery of Meals & Snacks for 50 Days Concentration of Athletes (Phase I) (Nov. 3 - Dec. 22, 2016)	Division of Camarines Sur	Meals and Snacks (P250/pax for 180 athletes/Coaches) for 50 days	Php. 2,250,000.00

SOURCE OF FUND: Special Education Fund 2016 / MOOE Fund 2016

1. Prospective bidders should have experience in undertaking a similar project within the last two (2) years: *for the Non-Expendable Supplies*: a single contract, equivalent to at **least FIFTY percent (50%) of the ABC** or *for the Expendable Supplies*: a single contract, equivalent to at **least TWENTY FIVE percent (25%) of the ABC**.
2. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”. Bidding is restricted to Filipino citizens/sole proprietorships, organizations with at a least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to the Filipino citizens, pursuant to RA 5183 and subject to commonwealth Act 138. Only Bids from Bidders who pass the eligibility check will be opened. The process for the eligibility check is described in Section II of the Bidding Documents, ITB. The bidder with the Lowest Calculated Bid (LCB) shall advance to the post-qualification stage in order to finally determine responsiveness of the bid to technical and financial requirements of the project. The contract shall then be awarded to the Lowest Calculated and Responsive Bidder (LCRB) who was determined as such during the post-qualification procedure.
3. Interested Bidders may obtain further information from The **BAC - DepEd Division of Camarines Sur** and inspect the Bidding Documents at the address given below from **Monday to Friday 8:00 A.M. TO 5:00 P.M., except on holidays;**
4. A complete set of Bidding Documents will be available only to prospective Bidders from the address below upon payment of a non-refundable fee in the amount of **Php. 5,000.00** to *DepEd Cashier*. The method of payment will be in **Cash**. The Bidding Documents shall be received personally by the prospective Bidder or his authorized representative.
5. The complete schedule of activities is listed, as follows:

Activities	Schedule
1. Advertisement/Posting	October 4 - 10, 2016
2. Issuance of Bidding Documents	October 4 – 27, 2016
3. Pre-bid Conference	October 14, 2016; 9:00 A.M. <i>Library Hub, DepEd, Division of Cam. Sur</i>
4. Submission of Bids	October 27, 2016; 8:30 A.M. BAC Secretariat Office; Division of Cam. Sur
5. Opening of Bids	October 27, 2016; 9:00 A.M. Library Hub, DepEd, Division of Cam. Sur
6. Bid Evaluation	October 27, 2016; 2:00 P.M. Library Hub, DepEd, Division of Cam. Sur
7. Post-qualification	October 28, 2016; 8:30 A.M.
8. Notice of Award	October 31, 2016

6. Only those who purchased the bidding documents shall be allowed to raise, ask or submit written queries or clarifications during the Pre-Bid Conference.
7. All bids must be accompanied by a Bid security in the form of **(1.) Cash, Cashier / Manager's Check, Bank draft/guarantee, Irrevocable letter of credit issued by a Universal or Commercial Bank - (2) % of ABC (2.) Surety Bond – 5% of ABC or Bid Securing Declaration.** Late Bids shall not be accepted. Bids will be opened in the presence of the Bidders' representatives who choose to attend at the address below.
8. *The **DepEd Division of Camarines Sur** assumes no responsibility whatsoever to compensate or indemnify for any expenses incurred in the preparation of the bid;*
9. The **DepEd Division of Camarines Sur** reserves the right to accept or reject any or all Bids, to declare the bidding a failure, not to award the contract, to annul the bidding process and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidders, ban any bidder with unsatisfactory and derogatory track record. DepEd –Cam. Sur may award the aforesaid project to any bidder whose proposal as evaluated by the DepEd Cam Sur - BAC is most advantageous to the government.

For further information, refer to:

BAC DepEd Division of Camarines Sur

DOLORES Q. MAPUSAO or
BAC Chairman
Freedom Sports Complex,
San Jose, Pili, Camarines Sur
Tel / Fax No. (054) 477-3498
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GERALDINE O. AGRAVANTE
Head, BAC Secretariat

Date of Publication: **October 4 – 10, 2016**

Others: **Public Bulletin Boards in DepEd Cam Sur**
PhilGEPS

(SGD) DOLORES Q. MAPUSAO
BAC Chairperson

2017 Palarong Bicol Concentration Proper Menu (50 days)

DAY	BREAKFAST	A.M. SNACK	LUNCH	PM SNACK	DINNER
Day 1 November 3 13 23 December 3 13	Rice Longanisa (1 piece, regular size) Boiled Egg (1 egg) Milo/Coffee w/creamer	Sinapot (4 halves saba) Juice (300 ml)	Rice Pork Adobo (1 saucer regular serving, 100 grams) Laing (1 saucer regular serving, 100 grams) Fruit – Banana 1 piece latundan regular size	Bihon Guisado (1 regular snack plate) Juice (300 ml)	Rice Chicken Tinola (1 soup bowl, 100 grams) Fried Fish (1 piece, regular serving) Dessert – 1 piece pili tart (big)
Day 2 November 4 14 24 December 4 14	Rice Meat Loaf (2 slices, regular size) Scrambled Egg (1 egg) Milo/Coffee w/creamer	Camote Cue (4 slices, regular serving, 100 grams) Juice(300 ml)	Rice Fried Chicken (1 pc. regular serving, 100 grams) Chop Suey (1 saucer regular serving, 100 grams) Fruit – Papaya 1 slice regular size	Pancit Guisado (1 regular snack plate) Juice (300 ml)	Rice Fish Sinigang (1 soup bowl regular serving, 100 grams) Pork Amplaya (1 saucer regular serving, 100 grams) Dessert – 2 pcs. Peanut brittle, Regular size
Day 3 November 5 15 25 December 5 15	Rice Fried Daing (1 piece, regular size) Boiled Egg (1 egg) Milo/Coffee w/creamer	Chicken Sandwich (2 big slices) Juice (300 ml)	Rice Fried Tilapia (1 regular serving, 100 grams) Ginataang Langka (1 saucer regular serving, 100 grams) Fruit – 1 pc. Orange, regular size	Goto w/egg (1 regular snack bowl) Juice (300 ml)	Rice Fried Fish Fillet (1 saucer regular serving, 100 grams) Sauteed Togue (1 saucer regular serving, 100 grams) Dessert – 2 pcs. Camote bar regular size
Day 4 November 6 16 26 December	Rice Crispy Dilis (1 saucer regular serving, 100 grams) Sunny Side-up Egg (1 egg) Milo/Coffee w/creamer	Toasted Siopao (1 piece, regular size) Juice (300 ml)	Rice Pork Steak (1 saucer regular serving, 100 grams) Sauteed String beans (1 saucer regular serving, 100 grams)	Macaroni Soup (1 regular snack bowl) Juice (300 ml)	Rice Pork Sinigang (1 bowl regular serving, 100 grams) Kinunot (1 saucer regular serving, 100 grams)

6 16			Fruit – mango ½ face, regular size		Dessert – 2 pcs. bukayo regular size
Day 5 November 7 17 27 December 7 17	Rice Pork & Vegetable Omelet (1 saucer regular serving, 100 grams) Milo/Coffee w/creamer	Banana Cue (2 pieces whole saba) Juice (300 ml)	Rice Pork Chop (1 pc. regular serving, 100 grams) Mixed Vegetables (1 saucer regular serving, 100 grams) Fruit – pine apple 1 slice regular size	Champorado (1 regular snack bowl) Juice (300 ml)	Rice Menudo (1 saucer regular serving, 100 grams) Vegetable Lumpia (2 pieces regular serving, 100 grams) Dessert – 2 pcs. Pastillas de leche regular size
Day 6 November 8 18 28 December 8 18	Rice Corned Beef (1 saucer, regular serving, 100 grams) Boiled Egg (1 egg) Milo/Coffee w/creamer	Ensaymada (1 piece, regular size) Juice (300 ml)	Rice Chicken Adobo (1 saucer regular serving, 100 grams) Ginataang Papaya (1 saucer regular serving, 100 grams) Fruit – 1 pc. Banana regular size	Lomi (1 regular snack bowl) Juice (300 ml)	Rice Shrimp Sinigang (1 soup bowl regular serving, 100 grams) Lumpia Shanghai (2 pieces regular serving, 100 grams) Dessert – 2 pcs. yema regular size
Day 7 November 9 19 29 December 9 19	Rice Fried Fish (1 piece, regular size) Salted Egg (1 egg) Milo/Coffee w/creamer	Tuna Sandwich (2 big slices) Juice (300 ml)	Rice Paksiw na Bangus (1 pc. regular serving, 100 grams) Gulay na Kalabasa (1 saucer regular serving, 100 grams) Fruit – 1 slice pineapple regular size	Ginatan (1 regular snack bowl) Juice (300 ml)	Rice Chicken Inasal (1 pc. regular serving, 100 grams) Sauteed Chayote (1 saucer regular serving, 100 grams) Dessert – 2 pc. Chocolate peanut bar regular size
Day 8 November 10 20 30 December 10 20	Rice Tocino (1 saucer, regular serving, 100 grams) Sunny Side up (1 egg) Milo/Coffee w/creamer	Cassava Cake (1 slice, regular serving, 100 grams) Juice (300 ml)	Rice Breaded Pork chop (1 pc. regular serving, 100 grams) Pinakbet (1 saucer regular serving, 100 grams) Fruit -1 slice papaya, regular size	Spaghetti (1 regular snack plate) Juice (300 ml)	Rice Tahong Tinola (1soup bowl regular serving, 100 grams) Gulay na puso (1 saucer regular serving, 100 grams) Dessert – 2 pcs. Ube candy regular size
Day 9 November 11 21 December 1 11 21	Rice Scrambled Egg (1 egg) Hotdog (1 piece, jumbo) Milo/Coffee w/creamer	Cheese Pemiento Sandwich (2 big slices) Juice (300 ml)	Rice Pork & Tofu (1 saucer regular serving, 100 grams) Sauteed Upo (1 saucer regular serving, 100 grams) Fruit – 1 pc. Mango ½ face	Ginataan Mais (1 regular snack bowl) Juice (300 ml)	Rice Grilled Tilapia (1 pc. regular serving, 100 grams) Tortang Talong (1 pc. regular serving, 100 grams) Dessert – 2 pcs. Macapuno balls, regular size

Day 10	Rice	Mongo Bread (1 piece, regular size)	Rice	Loglog (1 regular snack bowl)	Rice
November 12 22	Embutido (2 slices, regular serving , 100 grams)	Juice (300 ml)	Pork Picadillo (Giniling) (1 saucer regular serving, 100 grams)	Juice (300 ml)	Fish Sarsiado (1 saucer regular serving, 100 grams)
December 2 12 22	Boiled Egg (1 egg) Milo/Coffee w/creamer		Sauteed Cabbage (1 saucer regular serving, 100 grams)		Ginisang Monggo (1 saucer regular serving, 100 grams)
			Fruit – 1 pc. Orange, regular size		Dessert – pili tart, regular size

- Note:
1. The caterer must adhere to the approved menu and quality and quantity of food served. The cycle repeats every after 10 days.
 2. Available of food/drinks at meal time

Milo/offee at 5:00 a.m.
Breakfast at 6:00 a.m.
Morning snack at 9:00 a.m.
Lunch at 11:30 a.m.
Afternoon snack at 3:00 p.m.
Dinner at 6:30 p.m.

3. Foods must be served in 4 food stations.
4. Every food station must have mineral water dispenser with glasses, sufficient utensils, free flowing rice/juice/coffee, service crew in proper attire who will attend the athletes/coaches and a published menu.
5. Mess hall must be with proper tentage to shelter from heat and rain.
6. Mess hall must accommodate 180 persons in one sitting.
7. Tables/chairs must accommodate 180 persons in one sitting.
8. Mess hall, kitchen, storage area and washing area must be free from flood water, dirt, insects, and astray animals.
9. Mess hall, kitchen, storage area and washing area must be clean and orderly.
10. Athletes with food restrictions must be noted and provided with alternative dishes/food.