



Republic of the Philippines  
Department of Education  
**DIVISION OF CAMARINES SUR**  
**BIDS AND AWARDS COMMITTEE**  
San Jose, Pili, Camarines Sur



ITB No. 2016-03-08

**INVITATION TO BID**

The **DepEd-Division of Camarines Sur**, through its Bids and Awards Committee (BAC), invites bidders to apply for eligibility and to bid for the hereunder project:

Name of the Project	Delivery Location	Description	Approved Budget for the Contract ( ABC)
<b>Supply &amp; Delivery of 75% School Furniture Program BEFF CY 2015 Recipient School at DepEd Camarines Sur</b>			
<b>LOT 1</b>	1 <sup>st</sup> and 5 <sup>th</sup> Congressional District	<b>ELEMENTARY ARMCHAIR (STEEL &amp; PLASTIC COMBINATION) – 3,690 sets TEACHER’S TABLE &amp; CHAIR (ALL WOOD) - ELEMENTARY – 82 sets</b>	<b>Php. 2,911,000.00</b>
<b>LOT 2</b>	2 <sup>nd</sup> Congressional District	<b>SECONDARY ARMCHAIRS (STEEL &amp; PLASTIC COMBINATION) – 3,520 pcs TEACHER’S TABLE &amp; CHAIR (ALL WOOD) SECONDARY – 88 sets</b>	<b>Php. 2,816,000.00</b>
<b>LOT 3</b>	1 <sup>st</sup> Congressional District	<b>SECONDARY ARMCHAIRS (STEEL &amp; PLASTIC COMBINATION) – 3,520 pcs TEACHER’S TABLE &amp; CHAIR (ALL WOOD) SECONDARY – 88 sets</b>	<b>Php. 2,816,000.00</b>
<b>LOT 4</b>	2 <sup>nd</sup> Congressional District	<b>SECONDARY ARMCHAIRS (STEEL &amp; PLASTIC COMBINATION) – 4,160 pcs TEACHER’S TABLE &amp; CHAIR (ALL WOOD) SECONDARY – 104 sets</b>	<b>Php. 3,328,000.00</b>
<b>LOT 5</b>	3 <sup>rd</sup> Congressional District	<b>SECONDARY ARMCHAIRS (STEEL &amp; PLASTIC COMBINATION) – 2,960 pcs TEACHER’S TABLE &amp; CHAIR (ALL WOOD) SECONDARY – 74 sets</b>	<b>Php. 2,368,000.00</b>
<b>LOT 6</b>	5 <sup>th</sup> Congressional District	<b>SECONDARY ARMCHAIRS (STEEL &amp; PLASTIC COMBINATION) – 4,680 pcs TEACHER’S TABLE &amp; CHAIR (ALL WOOD) SECONDARY – 117 sets</b>	<b>Php. 3,744,000.00</b>

**SOURCE OF FUND: BEFF CY 2015**

- Prospective bidders should have experience in undertaking a similar project within the last two (2) years: *for the Non-Expendable Supplies*: a single contract, equivalent to at **least FIFTY percent ( 50%) of the ABC** or *for the Expendable Supplies*: a single contract, equivalent to at **least TWENTY FIVE percent ( 25%) of the ABC**.
- Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”. Bidding is restricted to Filipino citizens/sole proprietorships, organizations with at a least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to the Filipino citizens, pursuant to RA 5183 and subject to commonwealth Act 138. Only Bids from Bidders who pass the eligibility check will be opened. The process for the eligibility check is described in Section II of the Bidding Documents, ITB. The bidder with the Lowest Calculated Bid (LCB) shall advance to the post-qualification stage in order to finally determine responsiveness of the bid to technical and financial requirements of the project. The contract shall then be awarded to the Lowest Calculated and Responsive Bidder (LCRB) who was determined as such during the post-qualification procedure.
- Interested Bidders may obtain further information from The **BAC - DepEd Division of Camarines Sur** and inspect the Bidding Documents at the address given below from **Monday to Friday 8:00 A.M. TO 5:00 P.M., except on holidays**;
- A complete set of Bidding Documents will be available only to prospective Bidders from the address below upon payment of a non-refundable fee in the amount of **Php. 5,000.00 EACH FOR LOT 1 TO 6** to *DepEd Cashier*. The method of payment will be in **Cash**. The Bidding Documents shall be received personally by the prospective Bidder or his authorized representative.

5. The complete schedule of activities is listed, as follows:

<b>Activities</b>	<b>Schedule</b>
1. Advertisement/Posting	March 5-11, 2016
2. Issuance of Bidding Documents	March 2-22, 2016
3. Pre-bid Conference	<b>March 9, 2016; 9:00 AM</b> Library Hub, Division of Cam. Sur
4. Submission of Bids	<b>March 22, 2016; 8:30 AM</b> BAC Secretariat Office; Division of Cam. Sur
5. Opening of Bids	<b>March 22, 2016; 9:00 AM</b> Library Hub, Division of Cam. Sur
6. Bid Evaluation	<b>March 22, 2016; 2:00 PM</b> Library Hub, Division of Cam. Sur
7. Post-qualification	March 23, 2016
8. Notice of Award	March 28, 2016

6. A bidder can purchase/join in all lots and can also win all lots provided that the NFCC of the bidder is sufficient for the project awarded to them.
7. Only those who purchased the bidding documents shall be allowed to raise, ask or submit written queries or clarifications during the Pre-Bid Conference.
8. Procurement shall be based on Agency Budget Matrix. Corresponding sub-SARO shall be downloaded to the respective Regional Offices upon submission of the Resolution to Award. Thus, procurement shall be made Short of Awarding and Notice of Award (NOA) shall be issued upon receipt of sub-SARO.
9. The delivery period for **LOT 1** should be **135 calendar days** and for **LOT 2-6** should be **120 calendar days** except as provided by in the IRR of R.A 9184.
10. All Bids must be accompanied by a Bid security in the form of **(1.) Cash, Cashier / Manager's Check, Bank draft/guarantee, Irrevocable letter of credit issued by a Universal or Commercial Bank - (2) % of ABC (2.) Surety Bond – 5% of ABC or Bid Securing declaration.** Late Bids shall not be accepted. Bids will be opened in the presence of the Bidders' representatives who choose to attend at the address below.
11. **The DepEd Division of Camarines Sur** assumes no responsibility whatsoever to compensate or indemnify for any expenses incurred in the preparation of the bid;
12. The **DepEd Division of Camarines Sur** reserves the right to accept or reject any or all Bids, to declare the bidding a failure, not to award the contract, to annul the bidding process and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidders, ban any bidder with unsatisfactory and derogatory track record. DepEd Cam. Sur may award the aforesaid project to any contractor whose proposal as evaluated by the DepEd Cam Sur - BAC is most advantageous to the government.

For further information, refer to:

**BAC DepEd Division of Camarines Sur**

**DOLORES Q. MAPUSAO** or  
**BAC Chairman**  
 Freedom Sports Complex,  
 San Jose, Pili, Camarines Sur  
 Tel / Fax No. (054) 477-3498  
[bacdepedcamsur@gmail.com](mailto:bacdepedcamsur@gmail.com)

**GERALDINE O. AGRAVANTE**  
**Head, BAC Secretariat**

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Others: **Public Bulletin Boards in DepEd Cam Sur**

**PhilGEPS**  
**Newspaper**

  
**DOLORES Q. MAPUSAO**  
 BAC Chairman-Goods & Services