



Republic of the Philippines
Department of Education
**DIVISION OF CAMARINES SUR
BIDS AND AWARDS COMMITTEE**
San Jose, Pili, Camarines Sur



ITB No. 2016-12-017

INVITATION TO BID

The **DepEd-Division of Camarines Sur**, through its Bids and Awards Committee (BAC), invites bidders to apply for eligibility and to bid for the hereunder project:

Name of the Project	Delivery Location	Description	Approved Budget for the Contract (ABC)
Supply & Delivery of Meals & Snacks for 31 Days Concentration of Athletes (Phase II) (Jan. 3 - Feb. 2, 2017)	Division of Camarines Sur	Meals and Snacks (P250/pax for 689 athletes/Coaches) for 31 days	Php. 5,339,750.00

SOURCE OF FUND: Special Education Fund

1. Prospective bidders should have experience in undertaking a similar project within the last two (2) years: *for the Non-Expendable Supplies*: a single contract, equivalent to at **least FIFTY percent (50%) of the ABC** or *for the Expendable Supplies*: a single contract, equivalent to at **least TWENTY FIVE percent (25%) of the ABC**.
2. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act". Bidding is restricted to Filipino citizens/sole proprietorships, organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to the Filipino citizens, pursuant to RA 5183 and subject to commonwealth Act 138. Only Bids from Bidders who pass the eligibility check will be opened. The process for the eligibility check is described in Section II of the Bidding Documents, ITB. The bidder with the Lowest Calculated Bid (LCB) shall advance to the post-qualification stage in order to finally determine responsiveness of the bid to technical and financial requirements of the project. The contract shall then be awarded to the Lowest Calculated and Responsive Bidder (LCRB) who was determined as such during the post-qualification procedure.
3. Interested Bidders may obtain further information from The **BAC - DepEd Division of Camarines Sur** and inspect the Bidding Documents at the address given below from **Monday to Friday 8:00 a.m. to 5:00 p.m., except on holidays**.
4. A complete set of Bidding Documents will be available only to prospective Bidders from the address below upon payment of a non-refundable fee in the amount of **Php. 10,000.00** to *DepEd Cashier*. The method of payment will be in **Cash**. The Bidding Documents shall be received personally by the prospective Bidder or his authorized representative.
5. The complete schedule of activities is listed, as follows:

Activities	Schedule
1. Advertisement/Posting	December 6 - 26, 2016
2. Issuance of Bidding Documents	December 6 - 26, 2016
3. Pre-bid Conference	December 13, 2016; 9:00 a.m. Library Hub, DepEd, Division of Cam. Sur
4. Submission of Bids	December 26, 2016; 8:30 a.m. BAC Secretariat Office; Division of Cam. Sur
5. Opening of Bids	December 26, 2016; 9:00 a.m. Library Hub, DepEd, Division of Cam. Sur
6. Bid Evaluation	December 26, 2016; 2:00 p.m. Library Hub, DepEd, Division of Cam. Sur
7. Post-qualification	December 27, 2016; 8:30 a.m.
8. Notice of Award	December 28, 2016

6. Only those who purchased the bidding documents shall be allowed to raise, ask or submit written queries or clarifications during the Pre-Bid Conference.
7. All bids must be accompanied by a Bid security in the form of **(1.) Cash, Cashier / Manager's Check, Bank draft/guarantee, Irrevocable letter of credit issued by a Universal or Commercial Bank - (2) % of ABC (2.) Surety Bond – 5% of ABC or Bid Securing Declaration.** Late Bids shall not be accepted. Bids will be opened in the presence of the Bidders' representatives who choose to attend at the address below.
8. The DepEd Division of Camarines Sur assumes no responsibility whatsoever to compensate or indemnify for any expenses incurred in the preparation of the bid;
9. The DepEd Division of Camarines Sur reserves the right to accept or reject any or all Bids, to declare the bidding a failure, not to award the contract, to annul the bidding process and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidders, ban any bidder with unsatisfactory and derogatory track record. DepEd –Cam. Sur may award the aforesaid project to any bidder whose proposal as evaluated by the DepEd Cam Sur - BAC is most advantageous to the government.

For further information, refer to:

BAC DepEd Division of Camarines Sur

DOLORES Q. MAPUSAO
BAC Chairman

Freedom Sports Complex,
San Jose, Pili, Camarines Sur
Tel / Fax No. (054) 477-3498
bacdepedcamsur@gmail.com

or

GERALDINE O. AGRAVANTE
Head, BAC Secretariat

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Others: **Public Bulletin Boards in DepEd Cam Sur**
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DOLORES Q. MAPUSAO
BAC Chairperson-goods

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