



## INVITATION TO BID

The **DepEd-Division of Camarines Sur**, through its Bids and Awards Committee (BAC), invites bidders to apply for eligibility and to bid for the hereunder project:

| Name of the Project   | Delivery Location                | Description  | Approved Budget for the Contract (ABC) |
|---|----------------------------------|--|--|
| Supply and Delivery of Foods with Venue for the Division Roll-out of Results-Based Performance Management System (RPMS) for the Non-Teaching Personnel and School Heads | DepED, Division of Camarines Sur | <b>Foods for the Participants, Facilitators, Trainers, IT and Resource Staff</b> (Php 400.00/day x 3 days = Php 1,200.00 x 1,764 pax)<br><b>Batch 1</b> – July 3-4, 2014 (378 pax) 5 Session Halls which can accommodate 73 pax per hall with tables<br><b>Batch 2</b> – July 7-9, 2014 (362 pax) 5 Session Halls which can accommodate 70 pax per hall with tables<br><b>Batch 3</b> – July 10-12, 2014 (356 pax) 5 Session Halls which can accommodate 69 pax per hall with tables<br><b>Batch 4</b> – July 14-16, 2014 (673 pax) 5 Session Halls which can accommodate 132 pax per hall with tables<br><b>Amenities:</b> Free use of training hall, LCD projector and screen, and sound system, with dispenser (hot and cold), free flowing coffee<br><b>The Venue must be situated in the Naga City Business District.</b> | <b>Php. 2,116,800.00</b>               |

### **SOURCE OF FUND: Division Inset Fund and School MOOE**

- 1 Prospective bidders should have experience in undertaking a similar project: For *Non-expendable Supplies* a single contract within the last two (2) years, with an equivalent amount to at least fifty percent (50%) of the ABC. For *the procurement of Expendable Supplies*: the said single contract must be at least twenty five percent (25%) of the ABC.
- 2 Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”. Bidding is restricted to Filipino citizens/sole proprietorships, organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to the Filipino citizens, pursuant to RA 5183 and subject to commonwealth Act 138. Only Bids from Bidders who pass the eligibility check will be opened. The process for the eligibility check is described in Section II of the Bidding Documents, ITB. The bidder with the Lowest Calculated Bid (LCB) shall advance to the post-qualification stage in order to finally determine responsiveness of the bid to technical and financial requirements of the project. The contract shall then be awarded to the Lowest Calculated and Responsive Bidder (LCRB) who was determined as such during the post-qualification procedure.
- 3 Interested Bidders may obtain further information from The **BAC - DepEd Division of Camarines Sur** and inspect the Bidding Documents at the address given below from **Monday to Friday 8:00 A.M. TO 5:00 P.M., except on holidays**;
- 4 A complete set of Bidding Documents will be available only to prospective Bidders from the address below upon payment of a non-refundable fee in the amount of **Php 5,000.00 to DepEd Cashier**. The method of payment will be in **Cash**. The Bidding Documents shall be received personally by the prospective Bidder or his authorized representative.
- 5 The complete schedule of activities is listed, as follows: