



*Department of Education*  
Region V  
**DIVISION OF CAMARINES SUR**  
*Freedom Sports Complex, San Jose, Pili, Camarines Sur*



Division Memorandum

No. 76 s. 2016

To: Public Schools District Supervisor  
Elementary and Secondary School Heads  
All concerned

From:  ARNULFO M. BALANE, CESO V  
Schools Division Superintendent

RE: Submission for SALN as of December 2015

Date: April 5, 2016

Please be informed that the deadline for submission for Statement of Assets and Liabilities and Net Worth (SALN) as of December 2015 shall be on April 8, 2016, c/o Record Section. To facilitate easy recording and filing, said office will receive the above-mentioned documents by district for elementary and by school for secondary, per attached additional form sample format to submit.

Please be guided accordingly.