

DIVISION MEMORANDUM No. 55, s. 2015

TO : Assistant Schools Division Superintendents  
Chiefs, CID & SGOD  
Education Program Supervisors/Coordinators  
Public Schools District Supervisors  
Elementary & Secondary School Heads Concerned  
All Teachers – I (Elem. And Junior High School) Applicants  
All Senior High School Applicants

FROM :   
**ARNULFO M. BALANE, CESO**  
Schools Division Superintendent

SUBJECT: **CONDUCT OF ENGLISH PROFICIENCY TEST FOR ALL TEACHER- I  
Elem. and Junior High School) AND SENIOR HIGH SCHOOL APPLICANTS**

DATE: March 8, 2016

1. Pursuant to Division Memorandum No. 42 s. 2016 entitled, **Division Selection Guidelines for Senior High School (SHS) Teaching Positions Effective SY 2016-2017** and Division Memorandum No. 44, s. 2016 entitled **Selection and Recruitment of Public Elementary School Teachers for SY 2016-2017**, all applicants in the elementary, junior high school and senior high school are hereby informed of the scheduled English Proficiency Test (EPT) on March 19, 2016 at 12:30 p.m. at Naga Central School I and March 20, 2016 at 7:30 a.m. at Pili Central School, Pili, Camarines Sur. The EPT will be administered by the representative of the Bureau of Education Assessment (BEA).
2. Applicants who took the English Proficiency Test (EPT) last March 8, 2015 and July 11, 2015 need not take the said examination.
3. Considering that March 19 and 20, 2016 is a Saturday and Sunday respectively, this Office authorizes the granting of Compensatory Overtime Credits (COC) to DepEd personnel, room examiners and support staff pursuant to par. 5.3, letter k of joint Circular No. 2 of the Civil Service Commission (CSC) and the Department of Budget and Management (DBM) dated October 4, 2014.
4. Attached are the following : **Enclosure 1** – List of examinees, **Enclosure 2** – List of room examiners, **Enclosure 3** – Working Committees and Support Staff.
5. Travel expenses and other incidental expenses may be charged against school/division MOOE subject to the usual accounting and auditing rules and regulations.
6. For information, widest dissemination and guidance of all concerned.