

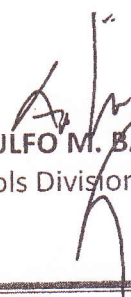


March 3, 2016

**Division Memorandum**No. 53 s. 2016**SCHOOL YEAR (SY) 2015 – 2016 END OF SCHOOL YEAR RITES**

To : SDO, SGOD and CID Personnel  
Public Elementary and Secondary Schools

1. Pursuant to DepED Order no. 7, s. 2016, re: End of School Rites Implementation, this office reiterates its compliance of the policies contained in the said order, to wit:
  - a. ceremonies shall focus on the theme: **Kabataang Mula sa K to 12, Tagapagdala ng Kaunlaran sa Bansang Pilipinas;**
  - b. graduation rites should be scheduled on or before April 1, 2016
  - c. graduation rites should be simple but meaningful affairs which encourage civil rights, a sense of community and personal responsibility.
  - d. moving up should be simple too, involving only the learners their parents and the school;
  - e. non academic projects should not be imposed
  - f. expenses should be charged to the School MOOE under 2016 budget
  - g. any DepED personnel should not be allowed to collect any amount for these activities.
  - h. PTA may give donations in cash or in kind;
  - i. contribution for yearbook should be on voluntary basis
2. As provided in DepED Order No. 12, s. 2014, paragraph 4, line e. finances pertaining to graduation rites should not exceed a cost of P250 per pupil/student. Relative thereto, expenses must be practical, economical and minimal so that the total must not be above the allowable amount.
3. Preferably the graduation rites should be inside the school campus in an appropriate solemn ceremony that will inspire the graduates and their parents and shall not be used as political forum.
4. Diploma to be given during the graduation rites must be of good quality. Templates attached to DepED Order no. 7, should be strictly followed.
5. All School Heads are requested to submit Budget Proposal with compliance to the guidelines enough days before the activity.
6. For information, guidance and immediate dissemination.

  
ARNULFO M. BALANE, CESO V  
Schools Division Superintendent