



Republic of the Philippines
Department of Education
Region V
DIVISION OF CAMARINES SUR
Freedom Sports Complex, San Jose, Pili, Camarines Sur



DIVISION MEMORANDUM No. 26, s.2019

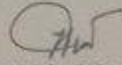
EARLY REGISTRATION OF KINDERGARTEN TO GRADE 12 FOR SY 2019 —2020

TO: Assistant Schools Division Superintendents
Chief Education Supervisors, CID, SGOD
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary Principals and School Heads



DATE: January 18, 2019

1. Pursuant to DepEd Order No. 25, s. 2018 entitled, Implementing Guidelines on the DepEd School Calendar for School Year 2018 - 2019, this Office hereby informs the field of the commencement of Early Registration for Kindergarten to Grade 12 on January 26, 2019 in all public elementary and secondary schools for SY 2019 - 2020 to ensure maximum inclusive participation of learners and completion of the basic education cycle.
2. The early registration which covers incoming Kinder, Grade 7, and Grade 11 learners in public schools shall be conducted from **January 26 to February 22, 2019**, (the last Saturday of January to the last Friday of February of each year). Data on enrolment should be prepared ahead and ready to be encoded online before January 22, 2019.
3. It should be noted that incoming **Grades 2 - 6, Grades 8 - 10 and Grade 12** learners are considered pre-registered, thus there is no need for these students to participate in the early registration **except for transferees - in and those who are no longer in school but interested to go back to school shall be enrolling in the basic education level.**
4. The objectives of the early registration are:
 - a. To ensure that all five-year old children are enrolled in kindergarten;
 - b. To ensure that learners who are in school continue their schooling;
 - c. To map household in all barangays and record information for potential enrollees of Alternative Learning System (ALS);
 - d. To locate, identify and enrol out-of-school children and youth who:
 - i. are in remote/geographically isolated areas;
 - ii. are in difficult circumstances;
 - iii. belong to disadvantaged groups or who suffer from discrimination;
 - iv. have disabilities or in need of special education; and
 - v. have dropped out but would like to go back to school.
 - e. To understand the barriers to access to education and identify local solutions or interventions to bring them to school and ensure that they do not drop out.
5. All public elementary and secondary schools are expected to conduct an **information dissemination and advocacy campaign** to raise public awareness on early registration. School Heads are requested to designate Early Registration Desks and Registration Centers in the school premises and individuals who will handle the registration. School personnel are also directed to conduct various activities like *house to house campaign, posting announcements, meetings with local and barangay officials and civic organizations and other advocacy activities* to help locate school-aged children to enrol in class.
6. Expenses related to Early Registration Day shall be charged to local funds, as appropriate and as authorized, subject to existing accounting and auditing rules and regulations.
7. For Immediate dissemination of and strict compliance.


SUSAN S. COLLANO

Assistant Schools Division Superintendent
OIC-Schools Division Superintendent

