



DEPARTMENT OF EDUCATION
Region V
Division of Camarines Sur
San Jose, Pili, Camarines Sur
Fax No.: 871-33-42



PURCHASE ORDER

Supplier: SILICON VALLEY
Address: Robinsons Place Naga
TIN:

P.O. No: 2018-11-118
Date: **DEC 11 2018**
Mode of Procurement:
Negotiated Procurement (Emergency Cases)

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: DepED, Division of Camarines Sur, San Jose, Pili, Camarines Sur					Delivery Term: 7 DAYS
Date of Delivery:					Payment Term: 15 DAYS
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		EMERGENCY PURCHASE OF GENUINE TONER CARTRIDGE FOR CANON LBP 2900 COMPUTER PRINTER FOR DIVISION OFFICE			
	cart	Toner Cartridge, Monochrome laser cartridge, Model no: 303, black, genuine and original cartridge for Canon LBP 2900 computer printer	30	3,950.00	118,500.00
		TOTAL			₱ 118,500.00
(Total Amount in Words)					
ONE HUNDRED EIGHTEEN THOUSAND FIVE HUNDRED PESOS ONLY ***					

Note: In case of failure to make the full delivery within the time specified above, a penalty of one - tenth (1/10) of one percent to every day of delay shall be imposed.

Conforme:

Signature over Printed Name of Supplier

DEC 11 2018

Date

Fund Cluster: _____

Funds Available: _____

Very truly yours

CECILLE BERNADETTE P. RIVERA, CESO V
Authorized Official
Schools Division Superintendent
Designation

ORS/BURS NO: 2018-11-06266

Date of the ORS/BURS: 11-27-18

AMOUNT: 118,500.00

COMMISSION ON AUDIT
(Dep Ed Camarines Sur Division)

Received by:

Date Received: 12 DEC 2018

GERLIE V. CAÑAS
Division Accountant

