



DEPARTMENT OF EDUCATION
Region V
Division of Camarines Sur
San Jose, Pili, Camarines Sur
Fax No.: 871-33-42

Received by:



[Signature]

13 NOV 2018

PURCHASE ORDER

Supplier: GALAXY POINT ENTERPRISES
Address: General Luna St., Brgy. Dinaga, Naga City
TIN: 944 155300 001

P.O. No: 2018-11-108
Date: NOV 12 2018
Mode of Procurement:
Shopping under Section 52.1(b)

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: DepED, Division of Camarines Sur, San Jose, Pili, Camarines Sur					Delivery Term: 7 DAYS	
Date of Delivery:					Payment Term: 15 DAYS	
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount	
		SUPPLY AND DELIVERY OF OFFICE EQUIPMENT FOR DIVISION DRRM OFFICE				
	pcs	Steel Cabinet (with adjustable divider per each drawer with cylinder lock and keys, color: cream and 52" height X 18.5" width X 26" depth)	1	8,500.00	8,500.00	
		TOTAL			₱ 8,500.00	
(Total Amount in Words)						
EIGHT THOUSAND FIVE HUNDRED PESOS ONLY***						

Note: In case of failure to make the full delivery within the time specified above, a penalty of one - tenth (1/10) of one percent to every day of delay shall be imposed.

Conforme: *[Signature]*
MAY FRANCIS V. JAVIER
Signature over Printed Name of Supplier
NOV 12 2018
Date

Very truly yours, *[Signature]*
CECILLE BERNADETTE P. RIVERA, CESO V
Authorized Official
Schools Division Superintendent
Designation

Fund Cluster: _____
Funds Available: _____

ORS/BURS NO: 2018-10-05622
Date of the ORS/BURS: Oct - 23, 2018
AMOUNT: ₱ 8,500/-

[Signature]
GERLIE V. CAÑAS
Division Accountant