



DEPARTMENT OF EDUCATION
Region V
Division of Camarines Sur
San Jose, Pili, Camarines Sur
Fax No.: 871-33-42



PURCHASE ORDER

Supplier: **BONING'S TRADING**
Address: 36-38 NU, Gen. Luna St., Dinaga, Naga City
TIN: 106 089 021 000

P.O. No: 2018-07-060
Date: 8-7-18 *71*
Mode of Procurement:
Shopping under Section 52.1(b)

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

| Place of Delivery: DepED, Division of Camarines Sur, San Jose, Pili, Camarines Sur | | | | Delivery Term: 10 DAYS <i>71</i> | |
|--|--------|--|----------|----------------------------------|-----------|
| Date of Delivery: | | | | Payment Term: 15 DAYS | |
| Stock/ Property No. | Unit | Description | Quantity | Unit Cost | Amount |
| | | SUPPLY AND DELIVERY OF MATERIALS FOR THE DIVISION PPST AND RPMS ORIENTATION | | | |
| | reams | Bond paper, Long, Subs. 24, gsm 80 | 20 | 230.99 | 4,619.80 |
| | reams | Bond paper, Short, Subs. 24, gsm 80 | 20 | 199.99 | 3,999.80 |
| | pcs. | Clip Binder Filler Notebook, 16 leaves, book GSM 5"x7" | 2,191 | 7.45 | 16,322.95 |
| | pcs. | ID holder, plastic with cord | 2,191 | 11.45 | 25,086.95 |
| | pcs. | Ballpoint pen, black, superfine, 0.5 mm | 2,191 | 4.44 | 9,728.04 |
| | pcs. | Expanding Envelope, Yellow, long with elastic | 2,191 | 10.74 | 23,531.34 |
| | pcs. | Sign Pen, Black, Liquid/Gel Ink, 0.5 mm needle tip | 50 | 19.90 | 995.00 |
| | pcs. | PVC Clear Book Paper File Folder; 60 Pockets; Presentation Document, Long Size, Red <i>Assorted</i> | 10 | 99.95 | 999.50 |
| | reams | Specialty Paper/ Canon Laid Bond for certificates, Beige or Cornfield Cream, gsm 85, short | 5 | 919.95 | 4,599.75 |
| | pcs. | Certificate Jacket, Short | 20 | 39.45 | 789.00 |
| | pack | Colored Paper, Assorted Colors, 8.5" x 11", 250 sheets per pack | 10 | 147.95 | 1,479.50 |
| | pcs. | Permanent pen, Black, Broad | 100 | 33.00 | 3,300.00 |
| | pcs. | Whiteboard marker, Black | 100 | 52.95 | 5,295.00 |
| | boxes | Data file box, made of chipboard, with closed ends, red | 10 | 114.95 | 1,149.50 |
| | bundle | Folder, White, Long, 50 pcs per bundle | 1 | 198.00 | 198.00 |
| | bundle | Folder, White, Short, 50 pcs per bundle | 1 | 187.00 | 187.00 |
| | pack | Sticker Paper, White, A4, Pack iof 10 | 10 | 34.95 | 349.50 |

COMMISSION ON AUDIT
(Dep Ed Camarines Sur Division)

Received by: *[Signature]* 11 8 AUG 2018

Date Received: _____

| | | | | |
|--|--|----|-------|--------------|
| pack | Photopaper, White, Matte, A4, Pack of 10 | 10 | 68.00 | 680.00 |
| pcs. | Correction tape, 10mm | 10 | 27.95 | 279.50 |
| | TOTAL | | | P 103,590.13 |
| (Total Amount in Words) | | | | |
| ONE HUNDRED THREE THOUSAND FIVE HUNDRED NINETY PESOS AND THIRTEEN CENTAVOS ONLY*** | | | | |

Note: In case of failure to make the full delivery within the time specified above, a penalty of one - tenth (1/10) of one percent to every day of delay shall be imposed.

Conforme:

SUSAN O. SIA
General Manager
Boonin's Trading

Signature over Printed Name of Supplier

8/7/2018

Date

Very truly yours,

CECILLE BERNADETTE P. RIVERA, CESO V

Authorized Official
Schools Division Superintendent
Designation **A**

Fund Cluster: _____

Funds Available: _____

ORS/BURS NO: 18-07-02817

Date of the ORS/BURS: 7/20/18

AMOUNT: 103,590.13

GERLIE V. CAÑAS
Division Accountant