



DEPARTMENT OF EDUCATION
Region V
Division of Camarines Sur
San Jose, Pili, Camarines Sur
Fax No.: 871-33-42



PURCHASE ORDER

Supplier: GALAXYPOINT ENTERPRISES
Address: General Luna St., Brgy. Dinaga, Naga City
TIN: 944 155300 001

P.O. No: 2018-06-049
Date: 7-12-18
Mode of Procurement:
Shopping under Section 52.1(b)

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: DepED, Division of Camarines Sur, San Jose, Pili, Camarines Sur				Delivery Term: 7 DAYS	
Date of Delivery:				Payment Term: 15 DAYS	
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		SUPPLY & DELIVERY OF MATERIALS FOR FIVE-DAY LIVE-OUT TRAINING-WORKSHOP ON CONTINUOUS IMPROVEMENT PROGRAM (CIP)-CLASS IV WITH SIX DAYS COACHING SESSIONS			
	reams	Bond paper, short, subs. 20	3	180.00	540.00
	reams	Bond paper, long, subs. 20	1	199.00	199.00
	reams	Colored sheets with four colors - pink, yellow, light blue and light green, long size (8.5 x 13)	4	172.00	688.00
	bottles	Bottomless ink, black, T6641	2	310.00	620.00
	Sheets	Manila Paper	200	3.00	600.00
	pcs	Permanent Marker, broad, black	12	35.00	420.00
	reams	Masking tape, 2.4mm (1 inch), 500 meters	10	25.00	250.00
		TOTAL			₱ 3,317.00
(Total Amount in Words)					
THREE THOUSAND THREE HUNDRED SEVENTEEN PESOS ONLY***					

Note: In case of failure to make the full delivery within the time specified above, a penalty of one - tenth (1/10) of one percent to every day of delay shall be imposed.

Conforme:
GALAXY POINT ENTERPRISES
GENERAL LUNA ST. BRGY. DINAGA N.C.
Signature over Printed Name of Supplier
TEL. NO. 4722335 FAX NO. 8812040
Date: 7-12-18
TIN NO. 944 155 300 001

Very truly yours,

CECILLE BERNADETTE P. RIVERA, CESO V
Authorized Official
Schools Division Superintendent
Designation

Fund Cluster: _____
Funds Available: _____

ORS/BURS NO: 17-06-01919
Date of the ORS/BURS: 6-4-18
AMOUNT: 3,317.00

GERLIE V. CAÑAS
Division Accountant

COMMISSION ON AUDIT
(Dep Ed Camarines Sur Division)

Received by:

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Date Received: 1-6 JUL 2018