DIVISION MEMORANDUM
NO.: 09 S. 2012

REITERATION ON THE SUBMISSION OF MONTHLY CASH PROGRAM FOR PRIOR YEAR'S BUDGET (CONTINUING APPROPRIATION) OF ELEMENTARY AND SECONDARY SCHOOLS

TO:  Public Schools District Supervisors
     Elementary and Secondary School Heads
     All Others Concerned

1. This month of July our office shall submit to the Department of Budget and Management (DBM) a Consolidated Monthly Cash Program for the purpose of release of Notice of Cash Allocation (NCA).

2. In view thereof, submission of Monthly Cash Program for Prior Year’s MOOE Budget (Continuing Appropriation) of elementary and secondary schools clustered in the Division Office, slated June 30, 2012, is hereby being reiterated.

3. Failure on your part to submit such needed report will mean you are not interested to utilize your continuing appropriation balances and therefore, no downloading and/or reimbursement of claims chargeable against it will be made by this office.

4. For information and guidance.

NVMPHA D. GUEMO
Assistant Schools Division Superintendent
Officer-In-Charge