Division Memorandum
No. ___ s, 2012

DIVISION CONFERENCE OF ENGLISH TEACHERS
(SECONDARY)

To: Secondary School Principal/School Heads
   Heads of Secondary School
   Tech.-Voc. School Heads

1. DepEd Camarines Sur English Secondary in coordination with the Association of Secondary School Paper Advisers and Communication Arts Teachers (ASPA CAT-Cam. Sur, Inc.) will hold a division planning/consultative meeting on July 20, 2012 1:00 o'clock p.m. at the San Jose Pili National High School, San Jose, Pili Camarines Sur

2. The objectives are
   1. Update teachers with new concepts and innovations in teaching
   2. Plan out activities and programs in English that will address poor academic performance among students and low instructional competence.
   3. Enhance teaching competencies.

3. Expected to attend are the ASET Officers, ASSPACS Officers, and English Coordinators.

4. No registration fee will be collected. Transportation expenses shall be charged against school local fund, English Club fund or school publication funds subject to the usual accounting and auditing rules and regulations. Participants from private schools shall charge the expenses against their own school funds.

5. Immediate dissemination of this Memorandum to all concerned is earnestly requested.

GILBERT T. SADSAD
School's Division Superintendent