DIVISION MEMORANDUM
NO. 74, S. 2012

TO: SECONDARY SCHOOL HEADS
SECONDARY SCHOOL TEACHERS
NON-TEACHING PERSONNEL
ALL CONCERNED

FROM: GILBERT T. SADSADE
Schools Division Superintendent

SUBJECT: Announcing the Amendment and Corrigendum to Division Memorandum No.46, s.2012 on the conduct of Multidisciplinary Training-Workshop on English Proficiency for Secondary School Teaching and Non-Teaching Personnel in Rinconada District

DATE: June 11, 2012

1. Because of the conduct of seminars in the month of May for the implementation of the K to 12 Basic Education Curriculum this coming school year 2012-2013, the 5-day Multidisciplinary Training-Workshop on English Proficiency for Secondary School Teaching and Non-Teaching Personnel in Rinconada District which was originally scheduled on May 14-18, 2012 is now moved to October 22-26, 2012 at Congressman Sal Fortuno Civic Center, Nabua National High School Quadrangle, Nabua, Camarines Sur.

2. The expected participants to this training-workshop are secondary school teaching and non-teaching personnel within the Rinconada Area.

3. A Registration Fee of Three Hundred Fifty Pesos (Php 350.00) shall be charged each participant to cover the cost of training handouts, photocopies, trainers’ fee and other operational expenses.

4. Travel expenses and registration fee shall be charged against MOOE, subject to usual accounting and auditing rules and regulations.

5. Participants to the training-workshop are entitled to 5 days service credit.

6. Immediate dissemination of this Memorandum to all concerned is desired.