DIVISION MEMORANDUM
No. 39 s. 2012

DIVISION TRAINING WORKSHOP OF ALS BASIC LITERACY FACILITATORS AND INSTRUCTIONAL MANAGERS

1. A 5-Day Division Training Workshop of Alternative Learning System (ALS) Basic Literacy Facilitators and Instructional Managers on May 14-18, 2012 at the Division ALS Center, San Jose, Pili, Camarines Sur.

2. The Objectives of the training are as follows:
   a. Gain information and promote understanding about the ALS Basic Literacy (BL) and Accreditation and Equivalency (A&E) Program.
   b. Acquire the knowledge, skills and attitudes and values in facilitating adult learning and gain competency in the use of appropriate teaching strategies and techniques in teaching out-of-school youths and adults.
   c. Perform effectively the roles and functions, duties and responsibilities as basic literacy facilitators and instructional managers to the assigned group.
   d. Increase skills in advocacy social mobilization and networking to get support for the ALS programs and projects.
   e. Accomplish required reports properly using the BL and A&E forms.

3. Instructional Managers and Facilitators of the service providers and ALS Implementers as participants should be chosen on the basis of their commitment to ALS Programs and Projects, competence and availability during the implementation phase of the ALS Basic Literacy and Accreditation and Equivalency Programs in their respective barangays.

4. Registration fee of two thousand five hundred pesos (Php 2,500.00) will be charged per participant for foods, hand-outs and other incidental expenses which will be charged against ALS LSCS/LSDS training fund. Interested ALS partner's registration fee and other incidental expenses will be charged to Local, LGU, SEF funds subject to the usual COA rules and regulations.

5. Immediate dissemination of this Memorandum to all concerned is hereby requested.

GILBERT O. SADSA
Schools Division Superintendent