DIVISION MEMORANDUM
No. 18, 2012

DIVISION WORKSHOP ON THE ADMINISTRATION
OF NCBSSH - TDNASH

TO: Assistant Schools Division Superintendents
   Public Schools District Supervisors and
   School Heads of Public Secondary and Elementary Schools

1. Pursuant to the Implementing Rules and Regulations of Republic Act No. 9155 and
   the operationalization of the Basic Education Sector Reform agenda (BESRA), DepEd
   Camarines Sur will conduct the workshop on the administration of NCBSSH – TDNASH
   on February 20 – 22, 2012, the venue of the said activity will be announced later.

2. This workshop aims to determine the basis for the preparation of a comprehensive
   training development to ensure efficiency, effectiveness and excellence of school heads' job
   performance and promotion.

3. Participants to this activity are the EPS – 1, Division Coordinators, PSDS and School
   Heads of Public Secondary and Elementary Schools

4. Enclosed herewith is the schedule and groupings of school heads relative to this
   activity.

5. Participants will pay a registration fee of four hundred pesos (P400.00) to cover
   expenses for food and handouts chargeable against school funds subject to usual
   accounting and auditing rules and regulation.

6. Immediate and wide dissemination of this Memorandum to all concerned is desired.

EMMA M. CORNEJO
Schools Division Superintendent