DIVISION MEMORANDUM
No. 154 s. 2012

November 19, 2012

2012 REGIONAL FESTIVAL OF TALENTS (ELEM.)
REGIONAL SKILLS DEVELOPMENT AND COMPETITION (STEP - RSDC)

To: Assistant Schools Division Superintendents
Division Supervisors
Public Schools District Supervisors
Heads, Public Elementary and Secondary Schools

1. Pursuant to Regional Memorandum No. 118 s. 2012 the Regional STEP Skills Development and Competition shall be conducted on December 2 - 6, 2012 at Sto. Domingo, Albay / Cam. Sur National High School.

2. The STEP is the official co-Curricular organization of the Department of Education in the Edukasyong Pantahanan at Pangkabuhayan (EPP), Technology and Livelihood Education (TLE) and Technical Vocational Education which provides pupils and students with practical experiences, technical know-how and opportunities in Home Economics, Agriculture Technology, Industrial Arts, building wholesome character to strengthen national competitiveness and productiveness.

3. Authorized to attend this skills competition are the Division First Place Winners and their respective coaches (Elementary and Secondary Levels), Regional and Division STEP Association officers Winners, EPS-I and Coordinators -EPP and TLE. Teachers and all Division Team Members both in Elem. & Secondary in EPP / TLE in the 3 components.

4. Student / pupil participants shall be given enough time to prepare for quizzes and other examinations missed during the conduct of the skills development and competitions. Students/pupil participants shall also be given reasonable time to comply and submit other requirements of the different subject areas.

5. A registration fee of five hundred pesos ($500.00) for supplies contest materials and honoraria of judges and other needs shall be charged against local / school funds or other available sources. Travel expenses shall likewise be charged to local MOOE / school board / SEF or GPTA funds. The registration, travel and all other expenses related to this training shall be subject to the usual accounting and auditing rules and regulations.

6. To ensure a smooth preparation of the said activities, a meeting of all the winning coaches, Division Team, Step Officers and the Tabulation Team is hereby called on December 1, 2012 Saturday at Rodriguez High School, Cadlao Ph., Cam. Sur at 8:00 am. All coaches shall bring with them the required credentials to the said competition.
3. Hereto attached is Enclosure No 1 (List of 1st Place Pupil/Students Winners in the 2012 Division STEP Skills Development and Competition)

9. Wide and immediate dissemination of this Memorandum is desired.

GILBERT P. SADSAD
Schools Division Superintendent