DIVISION MEMORANDUM
No. Jus 5, s. 2012

THREE-DAY LIVE-IN TRAINING-WORKSHOP ON
BASIC RESEARCH AND STATISTICS

To: Asst. Schools Division Superintendent
   Education Program Supervisors/Coordinators
   Public Schools District Supervisors
   School Heads
   Teachers

1. The Department of Education (DepEd) Division of Camarines Sur through the core group of division trainers and facilitators will conduct a Three-Day Live-In Training-Workshop on Basic Research and Statistics which will start at 8 AM on October 29-31, 2012 at Starview Hotel, Naga City.

2. The expected participants to this training are the newly designated secondary/elementary school heads and other teachers who are potential leaders and have the interest to attend the training.

3. This activity aims to equip the participants with the necessary knowledge and skills on Basic Research Statistics.

4. The facilitators and support staff are expected to be at the venue a day before the activity.

5. A registration fee of three thousand pesos only (Php 3,000.00) per participant will be collected to defray expenses which include meals, training materials, and other operational expenses.

6. Registration and travel expenses to this activity shall be charged to school/division MOOE and/other fund source subject to availability and usual accounting and auditing rules and regulations.

7. Immediate dissemination of this memorandum is desired.

GILBERT T. SÁDSAD, Ph. D.
Schools Division Superintendent