DIVISION MEMORANDUM

Nb.:_________ 137____, 2012

2012 SECTORAL SECONDARY SCHOOL PRESS CONFERENCE

TO: Principals/School Head of Secondary Schools
    School Papers Advisers
    Public and Private Schools

1. In preparation for the 2012 Division Secondary School Press Conference scheduled on November 8-9, 2012 at Nabua National High School, Nabua Camarines Sur, the 2012 Sectoral Secondary School Press Conference shall be conducted as follows:

   First Congressional District - October 2, 2012
   Sipocot National High School
   Sipocot, Camarines Sur

   Second Congressional District - October 3, 2012
   Juan F. Trivino Memorial High School
   Pasacao, Camarines Sur

   Third Congressional District - October 4, 2012
   Hanawan High School
   Ocampo, Camarines Sur

   Fourth Congressional District - October 9, 2012
   Don Servillano Platon, Memorial High School
   Tinambac, Camarines Sur

   Fifth Congressional District - October 6, 2012
   Bula National High School
   Bula, Camarines Sur

2. The press conference aims to:
   a. Hone the journalistic skills of campus writers
   b. Select the best students’ writers for journalism contest and the best publication for the group contest.
   c. Maintain/sustain the championship of Camarines Sur in the Regional Press Conference and more wins in the National Level

3. The participants to this One-Day Sectoral School Press Conference are the Campus writers/contestant and school paper advisers from the different schools. A school can send a maximum of fourteen (14) participants and or a minimum of seven (7). A student can participate in only one (1) event. They should submit parental consents and medical certificates. Observers may be allowed to attend but should register.

4. A registration fee of eighty (80.00) shall be charged each participants to defray operational expenses. The registration fee, travel allowance and miscellaneous expenses shall be charged against school publication funds subject to the usual accounting and auditing rules and regulations.

5. A membership fee of twenty pesos (20.00) per journalist and school paper adviser shall be collected by the Sectoral Secondary School Press Conference Secretariat.

6. Immediate and wide dissemination of this Memorandum is highly desired.

GILBERT T. SABSAD
School Director
GUIDELINES IN THE CONDUCT OF THE 2012
SECTORAL SECONDARY SCHOOL PRESS CONFERENCE


2. Each school can send a maximum of 14 students-writers and their school paper advisers.

<table>
<thead>
<tr>
<th>EVENT</th>
<th>ENGLISH</th>
<th>FILIPINO</th>
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<tbody>
<tr>
<td>News writing</td>
<td>1</td>
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<tr>
<td>Feature Writing</td>
<td>1</td>
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<tr>
<td>Editorial Writing</td>
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<tr>
<td>Sports Writing</td>
<td>1</td>
<td>1</td>
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<tr>
<td>Editorial Cartooning</td>
<td>1</td>
<td>1</td>
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<tr>
<td>Copyreading and headline</td>
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<tr>
<td>Writing</td>
<td>1</td>
<td>1</td>
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<tr>
<td>Photojournalism</td>
<td>1</td>
<td>1</td>
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<tr>
<td><strong>Total</strong></td>
<td>7</td>
<td>7</td>
</tr>
</tbody>
</table>

3. The registration fee of eighty pesos (80.00) travel and miscellaneous expenses of each participant shall be charged against school publication funds subject to the usual accounting and auditing rules and regulations.

4. A membership fee of twenty pesos (P20.00) per journalist and adviser shall be collected by the Secretariat.

5. Participating schools are required to submit the following document upon registration.
   * Medical certificate issued by a government physician and certified by the school principal
   * Parental Consent
   * School paper

6. The Sectoral secondary schools press conference shall be managed by the Sectoral association following the enclosed guidelines. They shall prepare a proposed budget before the activity and submit a documentation report which includes the master list of the results and a financial statement after the activity.

7. A student-contestant shall be allowed to participate in one event only during the individual writing contest. No observers shall be allowed to stay inside the room during the contest.

8. The photojournalism contestant should bring a digital camera, one (1) roll-12-shot film, batteries and for the photodeveloping fee, glue and ¾ white cartolina. The cartooning contestants should bring their drawing materials and ¾ white cartolina.

9. The speakers/judges shall select the top 10 winners per event who are qualified to join the Division Secondary School Press Conference.

10. School papers advisers who have rendered five (5) years of meritorious services and outstanding accomplishments as winning coach should submit/certificates/memo and other documentation as a basis for recognition during the press conference.