DIVISION MEMORANDUM
NO. _____ II-2 _____ S. 2012

To: All Secondary School Principals, Schools Heads, TICs/OICs

Please be informed that TESDA Region V, Pili, Camarines Sur and the Provincial Office in Naga City are willing to conduct an Assessment/Evaluation to all interested TLE TEACHERS in (Agricultural Arts, Home Economics and Industrial Arts) for them to be a National Certificate holders (NC-II).

Anent to this, please facilitate the submission of the needed documents of your TLE Teachers to the EPS/Division Coordinators concerned.

The needed documents are as follows:

a. Transcript of records
b. Appointment papers/certification from the School Head that you are a Regular/Permanent Teacher in that particular school;
c. Copy or copies of trainings/seminars related to your major field.

These documents will be submitted to concerned TESDA Offices for evaluation on a first come, first serve basis.

For guidance and compliance of all concerned.


JOSE L. DONCILLO, CESE
Asst. Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent