



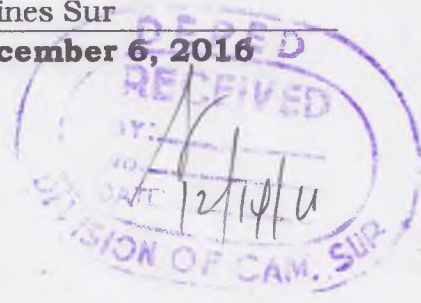
Republic of the Philippines  
Department of Education  
Region V  
**DIVISION OF CAMARINES SUR**



Freedom Sports Complex, San Jose, Pili, Camarines Sur

**DIVISION MEMORANDUM**  
No. 327 s. 2016

**December 6, 2016**



**To: Asst. Schools Division Superintendents  
Education Program Supervisor  
Public Schools District Supervisor  
Elementary School Principals/HTs/TICs/OICs  
Kindergarten Teachers**

**WORKSHOP ON THE TECHNICAL AND ADMINISTRATION MANUAL ON THE  
REVISED ECCD CHECKLIST AND PREPARATION OF INDIVIDUALIZED  
EDUCATION PLAN (IEP) FOR KINDERGARTEN AND  
SPECIAL EDUCATION: A REVIEW**

1. In order to objectively monitor a child's development in various domains and to further help teachers/caregivers and child development workers to identify children at risk for developmental delays so that interventions can be given at an early age, this workshop review on the technical and administration manual on the Revised ECCD Checklist and preparation of Individualized Education Plan (IEP) for Kindergarten and Special Education (SPED) shall be conducted on the following dates and venue below:

Date	Districts	Venue
December 19, 2016 (AM)	Del Gallego, Ragay, Lupi, Sipocot North and South, Cabusao	Colacling ES, Lupi
December 19, 2016 (PM)	Libmanan North and South, Pasacao, Pamplona, San Fernando, Minalabac,	MILAOR CENTRAL SCHOOL
December 20, 2016 (AM)	Lagonoy North, Siruma, Tinambac North and South, Calabanga I and II, Bombon	Calabanga Central Pilot School
December 20, 2016 (PM)	Magarao, Canaman, Camaligan, Gainza, Pili I and II, Milaor	Magarao Central School
December 21, 2016 (AM)	Ocampo, Tigaon, Goa, Sagnay, San Jose, Lagonoy South	Ocampo Central School
December 21, 2016 (PM)	Bula I and II, Baao, Nabua East and West, Buhi I and II, Balatan, Bato	Baao West Central School
January 6, 2017 (AM)	Presentacion, Caramoan I and II, Garchitorena	Parubcan Central School

- Participants to this activity are all kindergarten and Special Education (SPED) teachers and school head in-charge (Kinder and SPED), EPS, and shall bring Learning Competencies and NKCG.
- Travel expenses and per diem relative to the conduct of this activity shall be charged against school MOOE subject to the usual accounting and auditing rules and regulations.
- For the information, guidance and compliance of all concerned.

**ARNULFO M. BALANE, CESO V**  
Schools Division Superintendent

To be indicated in the Perpetual Index under the following subjects:

CURRICULUM IEP KINDERGARTEN SPECIAL EDUCATION