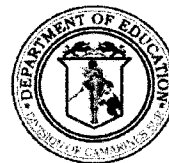




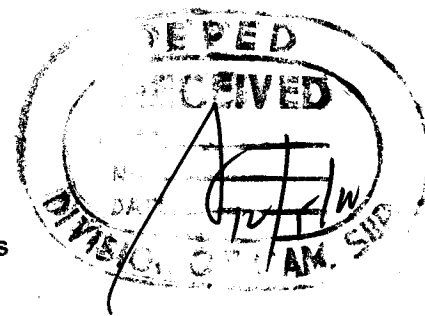
Department of Education  
Region V  
DIVISION OF CAMARINES SUR  
*Freedom Sports Complex, San Jose, Pili, Camarines Sur*



**DIVISION MEMORANDUM**

No. 313, s. 2016

TO : Assistant Schools Division Superintendent  
Chiefs, CID and SGOD  
Elementary and Secondary Education Program Supervisors  
Elementary and Secondary Public Schools District Supervisors  
Elementary and Secondary School Heads of Leader Schools  
Elementary and Secondary School Heads of Leader Schools



FROM : **ARNULFO M. BALANE, CESO V**  
Schools Division Superintendent

SUBJECT: **MONITORING CONFERENCE OF SCHOOL-TO-SCHOOL PARTNERSHIP  
PROGRAM IMPLEMENTERS**

DATE: November 29, 2016

1. Relative to Division Memorandum No. 179, s. 2016, re: Implementation of School-to-School Partnership Program, the **Monitoring Conference** of School-to-School Partnership Program Implementers i.e. School Heads of Leader School and Partner School and their Monitors is scheduled as follows:

December 13, 2016 - Third and Fifth Congressional Districts (Elem.)  
December 14, 2016 - First and Second Congressional Districts (Elem.)  
December 15, 2016 - Fourth District (Elem.) and Secondary Schools  
Time : 8:00 a.m.  
Venue : Naga Regent Hotel

2. The conference aims to:
  - a. To gather updates on the implementation of School-to-School projects
  - b. Accomplish the liquidation of the expenses of the project
  - c. Sharing of the best practices
3. Participants are advised to bring the following:
  - a. Final copy of the School Improvement Plan (SIP)
  - b. Liquidation Documents
  - c. Accomplishment Report (Audio Visual Presentation)
  - d. Output (Instructional Materials) for exhibit
  - e. Laptop and extension wire
4. Travel and other related expenses incurred relative to this activity shall be charged to MOOE/Local funds subject to the usual accounting and auditing rules and regulations.
5. For your guidance and strict compliance.

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ONE Vision and Mission  
ONE Camarines Sur Division  
ONE Goal: Quality Education