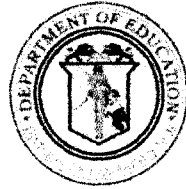




*Department of Education*  
Region V

DIVISION OF CAMARINES SUR  
*Freedom Sports Complex, San Jose, Pili, Camarines Sur*



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**DIVISION MEMORANDUM**

NO. 308 s. 2016

TO: Asst. Schools Division Superintendents  
Chief Education Program Supervisors  
Education Program Supervisors  
Public Schools District Supervisors  
Elementary and Secondary School Heads  
All concerned

FROM: *In: [Signature]*  
**ARNULFO M. BALANE, CESO V**  
Schools Division Superintendent

DATE: September 27, 2016 *[Signature]*

SUBJECT: **POSTPONEMENT OF DIVISION LEADERSHIP TRAINING ON THE ROLES AND FUNCTIONS OF SCHOOL HEADS AND HEAD TEACHERS**

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1. This is to inform all concerned that the Division Leadership Training on the Roles and Functions of School Heads and Head Teachers scheduled on December 1, 2, 9, 15 and 16, 2016 is indefinitely postponed due to unavoidable administrative concerns.
  2. For the information and guidance of all concerned.

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*ONE* Vision and Mission  
*ONE* Camarines Sur Division  
*ONE* Goal: Quality Education