

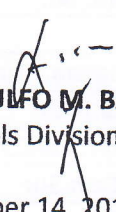
Department of Education
Region V

DIVISION OF CAMARINES SUR
Freedom Sports Complex, San Jose, Pili, Camarines Sur



DIVISION MEMORANDUM NO 257 S. 2016

To : PSDS (Secondary)
Secondary School Heads/TIC/ OIC/Principals
SHARE OFFICERS -Secondary
All other concerned

From :  **ARNULFO M. BALANE, CESO V**
Schools Division Superintendent

Date : October 14, 2016

Subject : Division Conference of SHARE OFFICERS (Secondary)

1. In line with the preparation for the 2016 Division EsP Patiribayan (Secondary Level) there will be a conference of EsP SHARE OFFICERS on October 20, 2016 (Thursday) 8:00am at the Library Hub Bldg.(Second Floor).
2. The following agenda will be discussed;
 - a. Assignment of committees and contest facilitators for the 2016 Division EsP Patiribayan
 - b. Finalization of Contest Guidelines
 - c. Confirmation of Participants to the 2016 KPSEP National Convention and to the First International Convention on Values Education
 - d. Other matters
3. Travel and other incidental expenses shall be charged against School MOOE/Local funds subject to usual accounting and auditing rules and regulations.
4. For guidance, compliance and widest dissemination.