



DIVISION MEMORANDUM
NO. 207. 2016

September 1, 2016 .

TO: Asst. Schools Division Superintendents
Chief Education Program Supervisor
Education Program Supervisors/Division Coordinators
Division Office Public Schools District Supervisor
Section Heads
All Other concerned

**PREPARATION OF PROJECT PROCUREMENT MANAGEMENT PLAN
(PPMP) FOR FY 2017**

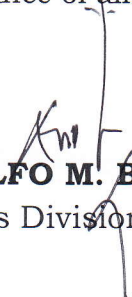
1. Articulated in the Implementing Rules and Regulations (IRR) of RA 9184 Section 7.3.1 and 7.3.3, respectively, which states:

“At the start of every budget period, the procuring entity shall prepare its proposed budget for the succeeding calendar year, taking into consideration the budget framework for that year in order to reflect its priorities and objectives for the budget period. The end-user units of the procuring entity shall prepare their respective Project Procurement Management Plan (PPMP) for their different programs, activities, and projects (PAPs)”.

2. In this connection, this Office informs all Unit Heads to prepare their respective **Project Procurement Management Plan (PPMP)** for the Fiscal Year 2017 following the attached prescribed format.

3. The **Project Procurement Management Plan (PPMP)** shall be submitted to the Property and Supply Section on or before September 30, 2016 for consolidation,
Attention: Mr. Benjamin Layosa, Administrative Officer IV.

4. For the information, guidance, and compliance of all concerned.


ARNULFO M. BALANE, CESO V
Schools Division Superintendent

Reference:

RA 9184

To be Indicated in the Perpetual Index
Under the following subjects:

ACCOUNTING

BUDGET

PROCUREMENT

SUPPLY