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DIVISION MEMORANDUM  
NUMBER 202 S. 2016

TO: Assistant Schools Division Superintendent  
CID/SGOD CHIEF  
Education Program Supervisor  
Public Schools District Supervisor  
Elementary School Principals, Head Teachers  
District Industrial Arts Coordinators  
Division Industrial Arts Team Members

FROM: **ANULFO M. BALANE – CESO V**  
School Division Superintendent

DATE: August 30, 2016

**SUBJECT: GUIDELINES FOR DIVISION SEARCH FOR BEST INDUSTRIAL ARTS ROOM**

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1. In Support to the mandates of D.O. No. 14, S2013 to strengthen the K to 12 BEP Delivery System for Elementary Education, this Division will hold a Search for Best Industrial Arts Room.
2. The objectives of this activity are the following:
  - a. To develop a holistic perspective on the relevance of K to12 to Industrial Arts as a subject.
  - b. To gain/develop new set of skills related to research, teaching approaches, techniques, and development of learning tools that will help them effective teacher/school heads in promoting K to 12 program thru EPP Industrial Arts.
3. The search is open to all school/ district of Camarines Sur. One School Representative per District/ category will be chose. The search is divided into 3 categories.
  - a. Schools with existing Industrial Arts Building
  - b. Schools with Industrial Arts Room.
  - c. Schools with Industrial Arts Room/ Corner.
4. Expected participants are the Small and Big Schools (Central/ Non-Central) in the Division of Camarines Sur.
5. The contest will be evaluated based from the following criteria:

a. **Building** – entries must have a building/room solely intended for Industrial Arts Use.

b. **Contents-** the following tools must be presented:

- **BIS SCHOOL** (with 40 and above number of teachers)

**4 Working Bench**

**With Tool Box**

10 Claw Hammers

1 Ballpen

5 Cross Cut Saw

1 Rip Saw

1 Coping Saw

1 Keyhole Saw

2 Hacks Saw

Chisel

Meter Rule

5 Try Square

1 Smooth Plane

1 Rough Plane

Philip Screw Driver

Flat Screw Driver

Riveter

2 Pliers

Clamps

Snip

- **Small School** (with 39 and below number of teachers)

**At least 1 Working Table/ Bench with Tool Box**

2 Claw Hammers

2 Cross Cut Saw

1 Hack saw

1 Chisel

1 Plier

Try Square

Meter Rules

1 Clamp

1 Plane

c. **Projects** – the IA Room must contain the displayed projects of the Pupils under:

- **Gawaing Kamay**
- **Gawaing Metal**
- **Gawaing Kahoy**
- **Gawaing Elektrisidad**

6. The following are the schedule of activities:

**October 2016** - Schedule of Evaluation (District Level)

**November 2016** –Evaluation of Entries

**December 2016** –Awarding

7. Division planning conference for IA-TLE District Coordinators and Division team will be on September 13, 2016 (8:00 am) at PIDISTEA Building, Pili Central School, Pili District, Pili, Camarines Sur.