

November 3, 2015

**DIVISION MEMORANDUM**

No. 197 s, 2015

**ASSIGNMENT OF PUBLIC SCHOOLS DISTRICT SUPERVISORS AND  
ELEMENTARY SCHOOL PRINCIPAL II**

**TO :** Assistant Schools Division Superintendents  
Chiefs of CID and SGOD  
Education Program Supervisors  
Public Schools District Supervisors  
Heads of Public Elementary and Secondary Schools

1. This is to announce the assignments of the following Public Schools District Supervisors and Elementary School Principal II of this division effective November 16, 2015.

a. Public Schools District Supervisors

Name	District
1. Rey G. Avila	Garchitorena
2. Reynaldo N. Briguel	Caramoan (Sector 2)
3. Lydia B. Boringot	Calabanga (Sector 2)
4. Trinidad P. Mendoza	Buhi (Sector 2)
5. Julieta O. Palenzuela	Ragay
6. Flora P. Prila	Sagñay
7. Leonida B. Vargas	Cabusao
8. Sergio Lanzuela	Bula
9. Mercy Barcillano	Lagonoy North
10. Pedro J. Pelonio	Bombon
11. Geraldine O. Agravante	Gainza
12. Amancio Doblón	Pili (Sector 2)

b. Elementary School Principal II

Name	District
1. Gil Agravante	Magarao Central School
2. Ernesto V. Garinga	Balatan Central School
3. Antonio Cilos	Sagñay Central School
4. Liza S. Froa	Del Gallego Central School
5. Lorna B. Sy	Garchitorena Central School

2. They are to perform the duties and responsibilities required by their positions and the delegated functions per Division Memorandum no. 88 s. 2015.
3. For district with additional assigned Public Schools District Supervisors, the senior Public Schools District Supervisors shall assume the chairman on the following:
  - Municipal School Board
  - Form 7
  - District consolidated reports as required by higher office.
4. With the responsibility goes the authority to sign/initial documents and conduct diligence in their duty by following the necessary procedure in the government service.
5. It is highly desired that the usual courtesy, respect and support to them be manifested by all concerned.
6. They are expected to prepare their clearance and turn over all materials, financial and other responsibilities in their previous assignments.
7. Immediate dissemination of and compliance with this Memorandum is desired.

  
ARNULFO M. BALANE, CESO V  
Schools Division Superintendent

