



DEPARTMENT OF EDUCATION  
Region V  
DIVISION OF CAMARINES SUR  
*Freedom Sports Complex, San Jose, Pili, Camarines Sur*



DIVISION MEMORANDUM NO. 190 s. 2016

TO : PSDS – Secondary  
Secondary School Heads/Principals/OIC/TIC  
Edukasyon sa Pagpapakatao Head Teachers/Department Heads  
(Secondary Level)  
School EsP Coordinators (Secondary Level)

FROM : *FW: [Signature]*  
**ARNULFO M. BALANE, CESO V**  
Schools Division Superintendent

DATE : August 12, 2016

SUBJECT : DIVISION PLANNING CONFERENCE OF EDUKASYON SA  
PAGPAPAKATAO (EsP) COORDINATORS – SECONDARY  
LEVEL

1. In line with the purpose to disseminate important issues and concerns, a Division Planning Conference is scheduled on **August 26, 2016 (Friday)** at 8:30am at the *Cam. Sur Sports Academy, San Jose, Pili, Camarines Sur.*
2. The conference specifically aims to:
  - a. Discuss the Road Map for Division EsP Program
  - b. Plan activities for Congressional, Division and Regional Competitions in EsP
  - c. Present Financial Statements through the Congressional and Division EsP Treasurer
  - d. Discuss other related and important matters
3. Participants to this Division Conference are the Head Teachers/Department Heads of Edukasyon sa Pagpapakatao(EsP) and School EsP Coordinators in the Secondary Level.
4. Travel allowance and other incidental expenses of participants shall be charged against School MOOE/ Local Funds subject to the usual accounting and auditing rules and regulations.
5. For the information and guidance of all concerned.