




DEPARTMENT OF EDUCATION
Region V
DIVISION OF CAMARINES SUR
Freedom Sports Complex, San Jose, Pili, Camarines Sur



DIVISION MEMORANDUM NO. 109 s. 2016

TO : PSDS – Elementary Level
Elementary School Heads/Principals/OIC/TIC Concerned
District EsP Coordinators (Elementary Level)


FROM : **ARNULFO M. BALANE, CESO V**
Schools Division Superintendent

DATE : August 15, 2016

SUBJECT : DIVISION FINAL PLANNING CONFERENCE OF DISTRICT
EsP/CHARACTER EDUCATION COORDINATORS FOR
ELEMENTARY LEVEL

1. In line with the objective to carry out the Division's Thrusts on Edukasyon sa Pagpapakatao/Character Education, there will be a Division Planning Conference on **August 25, 2016** at 8:30am at the Library Hub.
2. Participants to this planning conference are the District EsP Coordinators.
3. The District EsP Coordinators are advised to bring the following:
 - a. District Action Plan for Edukasyon Sa Pagpapakatao based on IPCRF
 - b. Designation as District EsP Coordinator (for signature of ASDS concerned)
 - c. Designation of School EsP Coordinators in their respective district
4. Travel allowance and other incidental expenses of participants shall be charged against School MOOE/ Local Funds subject to the usual accounting and auditing rules and regulations.
5. For the information and guidance of all concerned.