




DIVISION MEMORANDUM

NO. 186 s. 2016

TO: Asst. Schools Division Superintendents
Chief Education Program Supervisors
Education Program Supervisors
Central School/Big Schools Principals
Public Schools District Supervisors
Administrative Officer V

FROM:  **ARNULFO M. BALANE, CESO V**
Schools Division Superintendent

DATE: August 10, 2016 

SUBJECT: **DIVISION MANCOM**

1. The regular MANCOM meeting of Elementary School Heads and Public Schools District Supervisors (PSDS) is scheduled on August 18-19, 2016 at 8:00AM to 5:00PM at the Regent Hotel, Naga City.
2. The following are the agenda to be discussed, to wit:
 - a. Policy Direction
 - b. Senior High School updates
 - c. Status of filling up of new teachers items in the Elementary and Senior High School
 - d. Programs and Projects
 - e. 2016 Principal's Test
 - f. Reiteration of Certain DepEd Policies and Guidelines on the establishment and operations of private schools
 - g. CID and SGOD concerns
 - h. ASDSs concerns
 - i. IPCRF Workshop
 - j. Other Matters
3. The participants are the Schools Division Superintendent, 3 Assistant Schools Division Superintendents, 2 Chief Education Supervisors, 12 Education Program Supervisors, 45 Public Schools District Supervisors (Elementary), 56 Central School/Big Schools Principals, 1 Senior Education Program Specialist, and 1 Education Program Specialist II.
4. A **registration fee of Php 400.00** shall be collected from the Central School/Big Schools Principals to defray the expenses for the venue, lunch and snacks.
5. It is expected that the Public Schools District Supervisors will likewise conduct the District MANCOM Meeting.
6. The Host District for this ManCom is the 3rd Congressional District and shall take charge of the opening preliminaries (bring service laptop) and documentation.
7. Attendance of all concerned is a must.

automatic deduction of the corresponding registration fee. subject the school's MOOE to

9. Travel and other expenses relative to the Division & District MANCOM Meetings shall be charged against school/Division MOOE/local funds subject to the usual accounting and auditing rules and regulations.

10. Immediate and wide dissemination of this Memorandum is desired.