



Department of Education

Region V

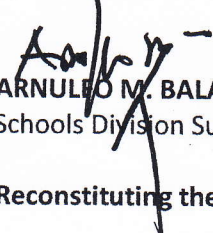
DIVISION OF CAMARINES SUR

Freedom Sports Complex, San Jose, Pili, Camarines Sur



MEMORANDUM No. 182 s. 2015

TO : ALL ASSISTANT SCHOOLS DIVISION SUPERINTENDENT
All Others Concerned

FROM :  ARNULFO M. BALANE, CESO V
Schools Division Superintendent

SUBJECT : Reconstituting the BAC Canvassers

DATE : October 23, 2015

1. To facilitate the Bids and Awards transactions, this Office, hereby reconstitutes the composition of the Division BAC Canvassers for the school year 2015-2016 in consonance with the provisions of Republic Act 9184 to handle the tasks and other related duties and functions appertaining hereto.
2. The following Division Personnel/ Jobbers are designated:
 - Gemma Josefina T. Mirandilla
 - Amanda G. Agor
 - Allen Ojeda
 - Sally Alamer
 - Helen Paredes
 - Mark Lemuel Ladia
3. The aforementioned Personnel shall serve as official canvassers and shall function on a concurrent capacity.
4. Other specific tasks are as follows:
 - Serve and collect canvass forms to and from various suppliers
 - Serve contract and other pertinent documents related to the conduct of bidding and awarding
5. The designation shall serve for one year unless sooner removed or replaced for a cause, renewable at the discretion of this office.
6. Travel expenses relative to this activity shall be charged to local funds subject to the usual accounting and auditing rules and regulations.
7. Immediate dissemination of this memorandum is desired.