

**DIVISION MEMORANDUM**No. 179, s. 2016

TO : Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Elementary and Secondary Public Schools District Supervisors
Elementary and Secondary School Heads

FROM : **ARNULFO M. BALANE, CESO V**
Schools Division Superintendent

SUBJECT: **Orientation and Planning Workshop for the Implementation of
School-to-School Partnership Program**

DATE: August 4, 2016

1. Pursuant DepEd Order No. 44, 2016 entitled, Guidelines on the School-to-School Partnerships for Fiscal Year 2016, a **One-day Orientation and Planning Workshop for the Implementation of School-to-School Partnership Program** of Concerned Elementary and Secondary school heads of leader schools and their partner schools shall be conducted on **August 8, 2016, 8:00 a.m. at Naga Regent Hotel, Naga City.**
2. The orientation aims to:
 - a. Equip participants with the latest Guidelines on School-to-School Partnership;
 - b. Ensure proper utilization and prompt liquidation of the School-to-School Partnership Grant FY 2016 and
 - c. Prepare the Work and Financial Plan (WFP).
3. The participants to this activity are the identified leader schools and their partner school from five congressional districts and the members of the Technical Assistance (TA) Team:

1 st Congressional District	- 13	4 th Congressional District	- 24
2 nd Congressional District	- 32	5 th Congressional District	- 19
3 rd Congressional District	- 28	Secondary Schools	- 27
4. Enclosure No. 1 is the List of Leader Schools and their Partner Schools. Enclosure 2 is the Workshop Design. Enclosure No. 3 is the List of members of Technical Assistance Team.
5. Participants are advised to bring the following:
 - a. Copy of DepEd Order No. 44, s. 2016
 - b. Laptop and extension wire
 - c. School Improvement Plan (SIP)
6. Travel and other related expenses incurred relative to this activity shall be charged to MOOE/Local funds subject to the usual accounting and auditing rules and regulations.
7. Attendance of all concerned is enjoined.