

July 25, 2016

DIVISION MEMORANDUM

Number 170 s, 2016

**TO: Assistant Schools Division Superintendents
Chief, SGOD/CID
Education Program Supervisors
Public Schools District Supervisors
School Heads, District EPP-TLE Coordinators
Teachers and other Concerns**

FROM: ARNULFO M. BALANE, CESO V
Schools Division Superintendent

**SUBJECT: DIVISION PLANNING CONFERENCE OF SCHOOL HEADS IN-CHARGE
AND DISTRICT COORDINATORS FOR AGRI-FISHERY ARTS/GPP AND
INDUTRIAL ARTS**

1. Pursuant to the implementation of EPP-TLE programs and projects for this school year 2016-2017, this office announces the conduct of **Division Planning Conference for EPP-TLE Coordinators** on August 12, 2016 (8:00 A.M.) at MILPAV Building, Pili Central School Pili District, Pili, Camarines Sur.
2. The conference aims to:
 - Establish comprehensive plan in implementing the EPP-TLE programs and projects for school year 2016-2017.
 - Determine the different events to be contested during STEP skills competition.
 - Identify the host district for Congressional and Division Level STEP Skills Competition.
 - Determine the candidates for National Certification II Assessment for Horticulture Qualification.
3. Participants to this planning conference are **School Heads In-Charge, District Elementary Agriculture/GPP Coordinators, Industrial Arts Coordinators, Division Team Members and EPP-TLE Association Officers.**
4. DEATA/Elementary Agriculture and GPP Coordinators are requested to bring their pack lunch and list of candidates for NC2 Horticulture Qualification.
5. Travel expenses of participants to this activity can be charged against MOOE/Local fund subject to accounting and auditing rules and regulations.
6. For your information and guidance.