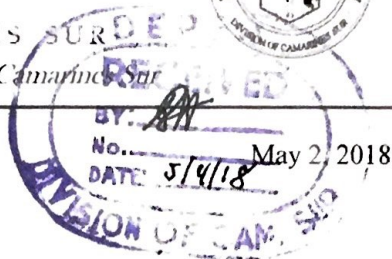




Department of Education  
Region V



DIVISION OF CAMARINES SUR  
Freedom Sports Complex, San Jose, Pili, Camarines Sur



**DIVISION MEMORANDUM**

No. 135, Series 2018

**DESIGNATION OF DISTRICT AND SCHOOL YOUTH COORDINATORS**

TO : **Public Schools District Supervisors  
Heads of Public Elementary and Secondary Schools  
All Others Concerned**

1. Pursuant to DepEd Order No. 19, s. 2016 mandates the designation of Youth Formation Coordinators to strengthen youth services with responsive, learner-centered, youth-oriented policies, programs, projects and activities that surely contribute to the holistic development of learners who are values-driven, career-oriented, culturally-rooted and socially responsible citizens.
2. Public Schools District Supervisors and School Heads are advised to designate Youth Formation Coordinator in the School and District level with corresponding approved Certificate of Designation. Also, School Heads are requested to extend full assistance to the respective Youth Formation Coordinators in the performance of their roles consistent with the school's Youth Development Program.
3. The Youth Formation Coordinator is expected to;
  - cascade information on youth development program undertaken by the Division Office.
  - assist in the implementation, monitoring and evaluation of Youth Formation Programs in the district/school.
  - collect, consolidate and submit reports quarterly relative to the Youth Formation.
  - assist the elections of SPG/SSG/Clubs and other youth organization in the school.
  - develop a database of SPG/SSG/Clubs Officers and Advisers.
  - capacitate student leaders on leadership programs and youth empowerment.
  - oversee continuous advocacy activities on Youth Formation Development programs in the district/school.
4. The deadline for the list of School Youth Formation Coordinator is on May 28, 2018. The District Coordinator is the one who will consolidate the report and send via email thru [pdocamsur04@gmail.com](mailto:pdocamsur04@gmail.com).
5. Attached in this memorandum the template for consolidation. *(please observe original file, NOT scanned copy / picture or PDF file, document must be available for consolidation purposes)*
6. For other details, please contact Mr. Joseph C. Cruzana our PDO assigned in Youth Formation at 0907-776-0625.
7. For your information, guidance and compliance.

  
**CECILLE BERNADETTE P. RIVERA, CESO V**  
Schools Division Superintendent



*Department of Education*  
Region V

DIVISION OF CAMARINES SUR  
Freedom Sports Complex, San Jose, Pili, Camarines Sur



## YFC DISTRICT CONSOLIDATED REPORT

DISTRICT	NAME OF SCHOOL	NAME OF SCHOOL HEAD	NAME OF YOUTH FORMATION COORDINATOR	YFC- CONTACT NO.